

# Canyon Rim PTA

## General Meeting Agenda

August 17, 2023

5:30 PM

- I. Call to Order @ 5:30 p.m.
- II. Introductions / Sign In Sheet
  - a. In attendance: Eddie Marrero, Jai Pester, Jackie Galloway, Bonni Beveridge, Nick Controne, Anna Combe, Karyn Rios, Chris Stratton, Andrea Chavez, Jen Packer, Joe Lopat, Sarah Stratton, Monica Garza, Amanda Patrick, Lana Murphy, Samantha Thurber, Jeremy Crawford, Katie Gifford, Derek Serrano, Danielle Campbell, Karen Alvin, Carrie Alerie, Emily Tieman Mckay, Alexis Volkman, Curtis Fletcher, Liz Luedtke
- III. Call to Administration
  - a. Announcements
    - i. If PTA members are visiting/volunteering at the school, please make sure to sign in at the front office
  - b. School Requests
    - i. Motion to approve school request in the amount of \$5,422.00 by Curtis Fletcher. Motion approved.
  - c. Meetings with Principal Recap
- IV. Call to Teachers – Open Forum
- V. Call to Members – Open Forum
- VI. Review and Approval Meeting Minutes
  - a. July 14, 2023 Meeting
    - i. Motion to approve July 14, 2023 meeting minutes by Jai Pester. Motion passes unanimously
- VII. Review Financial Statements (*Curtis*)
  - a. July 2023
    - i. Motion to approve July 2023 financial statement by Lana Murphy. Motion passes unanimously.
- VIII. General Information
- IX. Discussion Topics
  - a. Review and Approve 2023 – 2024 PTA Budget
    - i. Motion to approve 2023-2024 PTA budget by Sarah Stratton. Motion passes unanimously.
  - b. Review and Approve AZ PTA Bylaws
    - i. Motion to approve AZ PTA Bylaws by Jackie Galloway. Motion passes unanimously.
  - c. Review and Approve Canyon Rim PTA Standing Rules
    - i. Motion to approve Canyon Rim PTA Standing Rules by Bonni Beveridge. Motion passes unanimously.
  - d. Review and Approve Canyon Rim PTA Money Handling Procedures
    - i. Motion to approve Canyon Rim PTA money handling procedures by Jai Pester. Motion passes unanimously.
  - e. Roundtable

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- X. PTA Business
  - a. Event Coordinators
    - i. Grandparents Breakfast–Chris Stratton
    - ii. ButterBraid–Lana Murphy/Jai Pester
    - iii. Cookie Dough–Jai Pester/Lana Murphy
    - iv. Donuts–Jackie Galloway
    - v. Game Truck–Anna Combe/Jai Pester
    - vi. Muffins–Curtis Fletcher/Nick Controne/Derek Serrano
    - vii. Teach or Treat–Jackie Galloway/Chris Stratton
    - viii. Gingerbread Run–Sarah Stratton/Anna Combe
    - ix. Turkey Trot–Bonni Beveridge/Sarah Stratton
    - x. Water Day–Lana Murphy/Bonni Beveridge/Liz Luedtke
    - xi. Walk/Ride to School–Jackie Galloway/Chris Stratton
    - xii. Ultimate Family Fun Night–Anna Combe/Nick Contrane/Bonni Beveridge
  - b. PTA Bulletin Board
  - c. Roundtable
- XI. Committee Reports
  - a. Publicity (*Anna*)
    - i. Rewards Program on social media
    - ii. Slide for teachers
  - b. Membership (*Jai*)
    - i. 94 members; 2 new business members
  - c. Fundraising (*Nick*)
    - i. FNO's scheduled–September scheduled; follow up with Culver's for November FNO
  - d. Hospitality (*Jackie*)
- XII. Upcoming Events
  - a. Kona Ice – 9/13/2023
  - b. Peter Piper Pizza Back to School Party FNO – 08/18/2023 (*Nick*)
    - i. Sheet For Parents with Meet The Teacher items–yes; have a stack available
  - c. Grandparents Breakfast – 09/08/2023 (*Chris*)
    - i. Order Status
      - Food Order placed with Hallie
      - May need to buy a couple gallons of OJ
    - ii. Coffee – Starbucks on Ellsworth is willing to donate coffee
    - iii. When going out in backpacks–Friday, Sep. 1
    - iv. Push Membership or Sign-ups–next week
  - d. Butterbraids / Cookie Dough Fundraiser – 09/11/2023 (*Nick*)
    - i. When going out in backpacks–put in boxes on Friday 9/8

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- e. Parent Teacher Conferences – 09/21/2023 and 09/22/2023 (*Jackie*)
  - i. Dinner on 21st–4:00 p.m. Taco/Nacho
  - ii. Lunch on 22nd–see if a restaurant will donate catered meals for teachers
- f. Walk The Rim – 09/27/2023 (*Chris*)
  - i. When going out in backpacks–no flyer–social media only
  - ii. Facebook–9/13
- XIII. Review Past Month Events
  - a. Back To School Night – 07/22/2022 (*Chris*)
    - iii. What went well?
      - Set-up further down the hallway
      - Second group of people down by the library
      - Displays for the spirit store
      - NOT selling anything
    - iv. What could have been better?
      - Have the yearbook available for purchase online
    - v. Lessons Learned
  - b. First Day of School – 07/26/2022 (*Chris*)
    - i. Thank everyone for being there.
  - c. Student Success nights.
    - i. Thank everyone for being there.
- XIV. Next Meeting Date and Time
  - a. September 7, 2023 @ 5:30 PM @ Canyon Rim Library
- XV. Adjournment @ 7:13 p.m.