

# Canyon Rim PTA

## General Meeting Minutes (Approved)

February 9, 2023

5:30 PM

- I. Call to Order @ 5:31 p.m.
- II. Introductions / Sign In Sheet
  - a. In attendance: Chris Stratton, Jackie Galloway, Steven Weigley, Joe Lopat, Monica Garza, Lana Murphy, Anna Combe, Nick Controne, Jai Pester, Jeremy Crawford, Curtis Fletcher, Hayley Powell, Jen Packer, Jennifer Campbell, Sabrina Smith, Sarah Stratton, Bonni Beveridge
- III. Call to Administration
  - a. Announcements
  - b. School Requests
    - i. Motion to approve school request in the amount of \$100.00 by Jai Pester. Motion passes unanimously.
  - c. Meetings with Principal Recap
- IV. Call to Teachers – Open Forum
- V. Call to Members – Open Forum
- VI. Review and Approval Meeting Minutes
  - a. January 12, 2023 Meeting
    - i. Motion to approve January 12, 2023 meeting minutes by Chris Stratton. Motion passes unanimously.
- VII. Review Financial Statements (*Chris*)
  - a. January 2022
    - i. Motion to approve January 2022 financial statement by Chris Stratton. Motion passes unanimously.
  - b. Amazon Smile Program Cancellation
- VIII. General Information
  - a. None
- IX. Discussion Topics
  - a. Staff and Students School Needs/Wants – See Appendix 1
  - b. Roundtable
- X. PTA Business
  - a. Nomination Committee Voting Ballot Presentation and Approval
    - i. Add Jai Pester as nominee for VP Membership
    - ii. Motion to approve PTA Election Ballot by Steven Weigley. Motion passes unanimously.
  - b. Roundtable
- XI. Committee Reports
  - a. Publicity (*Hayley*)
    - i. 4<sup>th</sup> Grade Field Trip Remove
    - ii. Add Club pictures on Friday, March 3
    - iii. Spring pictures moved to March 30
    - iv. No Family Night Out in March
  - b. Membership (*Jai*)
  - c. Fundraising (*Liz*)
  - d. Hospitality (*Jackie*)
  - e. Event Manager (*Sarah*)

**Canyon Rim PTA**  
**General Meeting Minutes (continued) (Approved)**  
**February 9, 2023**  
**5:30 PM**

XII. Upcoming Events (see Event Manager attachment)

- a. Muffins With Your Favorite Gal – 02/10/2022 (*Chris*)
- b. Booster Teacher Meeting – 02/15/2023 (*Jackie*)
- c. Booster Fundraiser – 02/15/2023 thru 02/23/2023 (*Liz*)
- d. Booster Obstacle Course – 02/24/2023 (*Booster*)
- e. Cougarnival – 04/14/2023 (*Steven*)

XIII. Review Past Month Events

- a. Sunshine Acres Donations – 01/27/2023 (*Steven*)
  - i. Profit—about \$150
- b. Kona Ice Day – 02/01/2023 (*Jackie*)
- c. PTA Mixer – 02/01/2023 (*Steven, Chris, and Jackie*)
  - i. Next year—send out general invitations sooner
  - ii. Ask teachers for a list of new students so we can invite parents who are new to the school
  - iii. Possibly do two mixers next year—one at the beginning of the year, and one before PTA nominations

XIV. Next Meeting Date and Time

- a. March 9, 2023 @ 5:30 PM @ Canyon Rim Library

XV. Adjournment @ 6:56 p.m.

## Appendix 1

- Survey Teachers about School Needs/Wants
  - Repair/Replacements to AC Units before hot months
  - New Color Copier for grade levels
  - New Doc Cameras that interact with Ben Q boards better
  - New Desks for Students (2 teachers)
  - Tables in preschool area
  - Remove monkey bars and replace with bridge or tunnel in PS area
  - Screen or Mesh under steps to portable in PS area
  - Gate up ramp in PS area
  - Mural in Library
  - Cabinets in Library
  - New Printer for library
  - New Cafeteria Table to replace old or broken tables
  - Sound System in Library for Presentations
  - Standing Desks or Alternative Seating for classrooms
  
- Survey Students about School Needs/Wants
  - Sand Digger playground toy
  - Sea Saw
  - More Recess Balls/Equipment
  - Include Tennis Balls in Recess Equipment for Wall Ball
  - Include Hula Hoops in Recess Equipment
  - Soccer and Baseball Field Lines
  - Reading Area
  - More Art Supplies
  - Disk Golf
  - Monkey Bar Grips
  - Band and Strings Music Stands
  - Repaired outside water fountains
  - Volleyball Court Net and Posts outside
  - New or repaint Basketball Backboards
  - New PE Pool Noodles
  - New cameras for yearbook club
  - Fluff / Clean Sand
  - Fix grates so they cannot be lifted

# PTA School Requests

## Meeting: Feburary 9, 2023

Item Requested	How it will Impact Staff, Students and Families?	Amount Requested	Not to Exceed?	Includes Tax	Includes Shipping	Approved By Administration	Pay by School	Pay by PTA	PTA Budget Line Item	Approved By PTA
Funds to purchase incentives for our upcoming Read Across the Rim week. Feb 27th-Mar 3rd.	It will promote reading and school community.	\$ 100.00	X	Yes	Yes	Yes	No	Yes	Requests - General	Yes

\$ 100.00

\$ 100.00	Requests - General
-----------	--------------------



# FINACIAL SUMMARY JAN. 2023

## BANK TOTALS

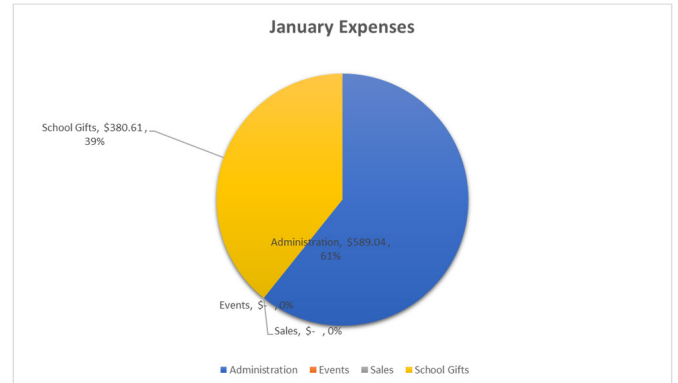
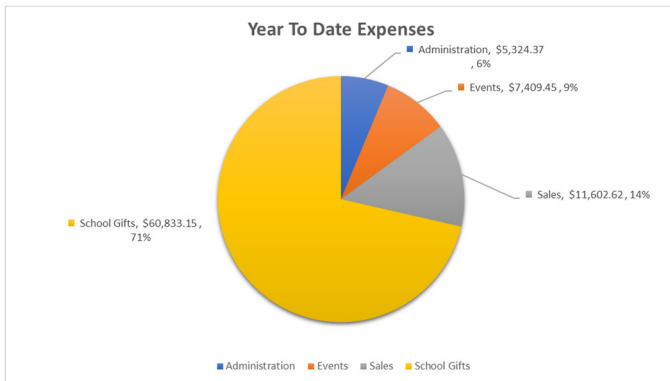
BEGINNING BALANCE	NET INCOME/EXPENSES	ENDING BALANCE
\$46,093.91	(\$32,837.24)	\$13,256.67

## SUMMARY

January was the quiet before the storm with no major events or spending. February will kick of major activity with Boosterthon and Cougarnival preparation.

## BREAKDOWN BY CATEGORY

CATEGORY	YTD INCOME	YTD EXPENSE	JAN. INCOME	JAN. EXPENSE	ITEMS RESPONSIBLE FOR CHANGES
Administration	\$11,512.75	\$5,324.37	-	\$589.04	Printing and Oceanography Trip
Events	\$2,763.00	\$7,409.45	-	-	
Fundraising	\$26,982.63	\$9,880.35	\$1,265.51	-	Kona, Culvers, Kroger, Box Tops
Sales	\$4,394.20	\$11,602.62	\$225.22	-	Vending, Yearbook and Spirit Store
School Gifts	\$16,560.12	\$60,833.15	-	\$380.61	Science Fair, Staff Recognition



## PENDING ITEMS

- Check 4369 – GPS Print Shop (\$80.22)

# Canyon Rim PTA FY 2022

## Treasurer's Report

07/01/2022 - 01/31/2023

Administration	Income	Expenses	Year to Date	Net Budget	More/-Less
Accounting Software	-	\$179.00	-\$179.00	-\$250.00	\$71.00
Annual Audit / Financial Review	-	\$380.00	-\$380.00	-\$400.00	\$20.00
Bank Charges	\$5.75	\$20.75	-\$15.00	-	-\$15.00
Banners	-	\$291.08	-\$291.08	-\$1,500.00	\$1,208.92
Carryover From Previous Year	-	-	-	\$36,000.00	-\$36,000.00
Electronic Transaction Fees	-	\$4.00	-\$4.00	-\$200.00	\$196.00
Gifts / Donations	\$2,084.20	-	\$2,084.20	-	\$2,084.20
Insurance	-	-	-	-\$165.00	\$165.00
Meeting Expenses	-	\$254.25	-\$254.25	-\$1,000.00	\$745.75
Membership Dues 2022-2023	\$8,732.80	\$819.50	\$7,913.30	\$2,750.00	\$5,163.30
Membership Dues 2023-2024	\$30.00	-	\$30.00	\$250.00	-\$220.00
Membership Incentives	-	-	-	-\$1,000.00	\$1,000.00
Office Supplies (PTA Only)	-	\$319.41	-\$319.41	-\$350.00	\$30.59
Pantry Items	-	\$95.98	-\$95.98	-\$300.00	\$204.02
Petty Cash	\$660.00	\$660.00	-	-	-
Postage / Shipping	-	-	-	-	-
President Discretionary	-	-	-	-	-
Printing	-	\$691.32	-\$691.32	-\$1,000.00	\$308.68
Sign Up Genius	-	-	-	-	-
State Conference / Training	-	\$766.56	-\$766.56	-\$2,750.00	\$1,983.44
Transaction Error / Pass Through	-	\$219.23	-\$219.23	-	-\$219.23
Tax Preparation	-	-	-	-	-
Website	-	\$623.29	-\$623.29	-\$200.00	-\$423.29
<b>Administration Totals</b>	<b>\$11,512.75</b>	<b>-\$5,324.37</b>	<b>\$6,188.38</b>	<b>\$29,885.00</b>	<b>-\$23,696.62</b>
Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Bingo Night	-	-	-	-	-
Carnival	-	\$492.00	-\$492.00	-	-\$492.00
Donuts With Your Favorite Guy	\$1,426.00	\$569.73	\$856.27	\$600.00	\$256.27
Family Movie Night	-	-	-	-	-
Grandparents Breakfast	\$1,337.00	\$1,724.08	-\$387.08	\$600.00	-\$987.08
Muffins With Your Favorite Gal	-	-	-	\$600.00	-\$600.00
Teach or Treat	-	\$2,922.22	-\$2,922.22	-\$2,500.00	-\$422.22
Ultimate Family Fun Night	-	\$1,701.42	-\$1,701.42	-\$2,000.00	\$298.58
<b>Events Totals</b>	<b>\$2,763.00</b>	<b>-\$7,409.45</b>	<b>-\$4,646.45</b>	<b>-\$2,700.00</b>	<b>-\$1,946.45</b>
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Boosterthon	-	-	-	\$20,000.00	-\$20,000.00
Box Tops	\$153.10	-	\$153.10	-	\$153.10
Butterbraids	\$8,880.00	\$3,780.42	\$5,099.58	\$3,900.00	\$1,199.58

<b>Fundraising</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Cookie Dough	\$12,558.00	\$6,099.93	\$6,458.07	\$6,000.00	\$458.07
FNO - Bahama Bucks	\$129.00	-	\$129.00	\$50.00	\$79.00
FNO - Chipotle	-	-	-	\$250.00	-\$250.00
FNO - Crumbl	-	-	-	\$50.00	-\$50.00
FNO - Culvers	\$250.00	-	\$250.00	\$250.00	-
FNO - MOD Pizza	-	-	-	\$150.00	-\$150.00
FNO - Peter Piper Pizza	\$815.17	-	\$815.17	\$600.00	\$215.17
FNO - Quick Quack Car Wash	\$72.98	-	\$72.98	\$100.00	-\$27.02
FNO - Raising Canes	\$270.00	-	\$270.00	\$200.00	\$70.00
FNO - Sonic	-	-	-	\$100.00	-\$100.00
Kona Days	\$2,050.00	-	\$2,050.00	\$2,700.00	-\$650.00
Rewards Programs	\$1,804.38	-	\$1,804.38	\$1,250.00	\$554.38
<b>Fundraising Totals</b>	<b>\$26,982.63</b>	<b>-\$9,880.35</b>	<b>\$17,102.28</b>	<b>\$35,600.00</b>	<b>-\$18,497.72</b>
<b>Sales</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Bricks	-	-	-	\$70.00	-\$70.00
Miscellaneous	-	-	-	-	-
Pogo Pass	\$30.00	-	\$30.00	-	\$30.00
Spirit Store	\$1,959.70	\$1,791.94	\$167.76	\$75.00	\$92.76
T-Shirts	\$13.00	\$9,779.73	-\$9,766.73	-\$8,000.00	-\$1,766.73
Vending	\$821.50	\$30.95	\$790.55	\$1,250.00	-\$459.45
Yearbooks	\$1,570.00	-	\$1,570.00	\$2,000.00	-\$430.00
<b>Sales Totals</b>	<b>\$4,394.20</b>	<b>-\$11,602.62</b>	<b>-\$7,208.42</b>	<b>-\$4,605.00</b>	<b>-\$2,603.42</b>
<b>School Gifts</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Agendas	-	\$1,145.60	-\$1,145.60	-	-\$1,145.60
AR / Renaissance	-	\$4,075.87	-\$4,075.87	-\$4,250.00	\$174.13
Art Masterpiece	-	-	-	-\$500.00	\$500.00
Author Visits	-	\$509.49	-\$509.49	-\$1,000.00	\$490.51
Career Day	-	-	-	-\$250.00	\$250.00
Club Shirts	\$220.00	\$1,098.37	-\$878.37	-\$1,000.00	\$121.63
Education / Training	-	-	-	-	-
Family In Need Fund	-	-	-	-\$500.00	\$500.00
Field Days	-	\$165.00	-\$165.00	-\$2,000.00	\$1,835.00
Field Trips - 1st Grade	-	-	-	-	-
Field Trips - 2nd Grade	-	-	-	-	-
Field Trips - 3rd Grade	-	-	-	-	-
Field Trips - 4th Grade	-	-	-	-	-
Field Trips - 5th Grade	-	-	-	-	-
Field Trips - 6th Grade	-	-	-	-	-
Field Trips - Kindergarten	-	-	-	-	-
Field Trips - Pre School	-	-	-	-\$400.00	\$400.00
Field Trips - SPICE	-	-	-	-\$400.00	\$400.00
Hospitality - Holiday Gifts	-	\$2,999.04	-\$2,999.04	-\$2,000.00	-\$999.04

School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Hospitality - Staff Meals	-	\$799.03	-\$799.03	-\$1,500.00	\$700.97
Hospitality - Staff Members of the Year	-	-	-	-\$250.00	\$250.00
Hospitality - Teacher/Staff Appreciation Week	-	-	-	-\$1,000.00	\$1,000.00
Oratorical Contest	-	\$284.07	-\$284.07	-\$200.00	-\$84.07
Requests - Curriculum	-	-	-	-	-
Requests - General	-	\$5,530.17	-\$5,530.17	-\$3,580.00	-\$1,950.17
Requests - Technology	-	\$3,733.05	-\$3,733.05	-\$1,000.00	-\$2,733.05
School Beautification	\$16,340.12	\$22,698.60	-\$6,358.48	-\$20,000.00	\$13,641.52
School Safety	-	\$11,853.53	-\$11,853.53	-\$5,000.00	-\$6,853.53
Science Fair / STEAM Night	-	\$209.84	-\$209.84	-\$1,500.00	\$1,290.16
Spelling Bee	-	\$50.07	-\$50.07	-\$300.00	\$249.93
Staff Recognition	-	\$390.00	-\$390.00	-\$2,000.00	\$1,610.00
Student Recognition	-	\$2,186.79	-\$2,186.79	-\$5,000.00	\$2,813.21
Supplemental Items - 1st Grade	-	-	-	-	-
Supplemental Items - 2nd Grade	-	-	-	-	-
Supplemental Items - 3rd Grade	-	-	-	-	-
Supplemental Items - 4th Grade	-	-	-	-	-
Supplemental Items - 5th Grade	-	-	-	-	-
Supplemental Items - 6th Grade	-	-	-	-	-
Supplemental Items - Kindergarten	-	-	-	-	-
Teacher Classrooms	-	\$2,891.19	-\$2,891.19	-\$2,800.00	-\$91.19
Visitor Aware	-	-	-	-\$350.00	\$350.00
Volunteer Recognition	-	\$213.44	-\$213.44	-\$1,400.00	\$1,186.56
<b>School Gifts Totals</b>	<b>\$16,560.12</b>	<b>-\$60,833.15</b>	<b>-\$44,273.03</b>	<b>-\$58,180.00</b>	<b>\$13,906.97</b>
PayPal Fees	Income	Expenses	Year to Date	Net Budget	More/-Less
PayPal Fees	-	-	-	-	-
<b>PayPal Fees Totals</b>	-	-	-	-	-
Grand Totals					
	<b>\$62,212.70</b>	<b>-\$95,049.94</b>	<b>-\$32,837.24</b>	-	<b>-\$32,837.24</b>

⊗ These withdrawals had not cleared the bank as of 01/31/2023.

Date	Reference	Details	Withdrawal
01/24/2023	4369	Canyon Rim Elementary	-\$80.22
<b>Total</b>			<b>-\$80.22</b>

Bank Account Balances	07/01/2022	01/31/2023	Last reconciled	Summary for the Period	
Checking - Compass	\$46,093.91	\$13,256.67	01/31/2023	Starting Total	\$46,093.91
PayPal Clearing Account	-	-	Never	Income	\$62,212.70
<b>Totals</b>	<b>\$46,093.91</b>	<b>\$13,256.67</b>		Expenses	-\$95,049.94
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>				Ending Total	\$13,256.67

Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_