

Canyon Rim PTA

Open Meeting Minutes (Approved)

January 10, 2019

5:30 PM

- I. Call to Order 5:35pm
- II. Introductions / Sign In Sheet
 - a. In attendance: Steven Weigley, Sarah Weigley, Kelli Hinkhouse, Theresa Koepke, Jennifer Reading, Ali Betancourt, Mia Betancourt, Amy Hancock, Misty Dewey, Jen Holgersen, Kaitlyn Gifford, Monica Garza, Chris Dippong, Wendi Howe, Lynette Tucker
- III. Call to Administration
 - a. Announcements
 - i. School Council Met last night
 1. Katy Blessum, Twila Edwards, JT Thomas, Marilee Garbison, Jennifer Reagan
 - ii. All new projectors have been installed
 - iii. New Building Manager Joe Herron starting January 22nd.
 - iv. New Bathroom Cleaning Machine – much cleaner and disinfecting
 - v. Enrollment
 1. 12 left, 10 came in – down 2 students so far this semester.
 - vi. Traditional Registration
 1. Parents of current students need to “confirm” – will be sent home by current traditional teachers.
 2. Open Houses 01/22/2019 and 03/26/2019 from 6:30 PM – 7:30 PM
 - vii. Comprehensive Needs Assessment
 1. 01/29/2019 – 7:15 AM – 8:10 AM
 - a. All Staff Meeting – Parents are welcome to attend
 - b. Poster with 6 standards located in hallway
 - i. Positives and things to work on
 2. 02/22/2019 – Leadership Team
 - a. Will determine the 3 main things to work on and write the Integrated Action Plan.
 3. 02/27/2019 – 2:30 – 3:30 PM
 - a. PLC – Parents are welcome to attend
 - b. Integrated Action Plan will be presented at the meeting.
 - viii. Title One
 1. 100th Day (01/17/2019) determines our eligibility
 2. Need 35% free and reduced lunch
 3. If we don't reach the 35% we lose \$150,000 and 9 staff positions.
 - b. School Requests
 - i. Motion to approve school requests in the amount of \$1,297.09 by Chris Dippong. Motion carries.
 - c. Meetings with Principal Recap
 - i. Confirmed items about upcoming fundraisers and Cougarnival
- IV. Call to Teachers – Open Forum
- V. Student Council Update
 - a. Popcorn for STEAM night
- VI. Call to Members – Open Forum
- VII. Review and Approval Meeting Minutes
 - a. December 2018 Meeting
 - i. Motion to approve December meeting minutes by Wendi Howe. Motion carries.

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Open Meeting Minutes (continued) (Approved)

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5:30 PM

- VIII. Review Financial Statements (Kelli)
 - a. December 2018
 - i. Motion to approve December financial statements by Kelli Hinkhouse. Motion carries.
 - b. Reward Programs
- IX. Upcoming Events
 - a. Read-A-Thon – January 14th – 18th (Steven/Lynette)
 - i. School Goal wins Silly String with Dean, Principal and top readers in Gym during assembly!
 - b. Barnes and Noble Reading Night – January 15th (Steven)
 - c. Café Zupas – January 15th (Wendi)
 - i. 25% proceeds back to school
 - d. Movie Night – January 25th (Lynette)
 - i. Incredibles 2, concessions & popcorn
 - e. Father-Daughter Date Night – February 8th (Ali)
 - f. Boosterthon Pledging – February 20th – March 1st (Wendi)
 - g. Boosterthon Fun Run – March 1st (Wendi)
 - h. Cougarnival – March 29th (Steven)
 - i. Cougarnival Committee Sign-Up
 - ii. Jackie Galloway would like to have a booth at carnival.
 - iii. Grade Level Booths again
 - iv. Bucket Over the Head “Dunk Tank”
- X. Old Business - None
- XI. New Business
 - i. Roundtable
- XII. Committee Reports
 - j. Membership (*Chris*)
 - k. Fundraising (*Wendi*)
 - i. ZipSit – new vendor? – Decision = No
 - l. Hospitality (*Wendi*)
 - m. Volunteer (*Misty*)
 - n. Publicity (*Ali*)
 - i. Change Date for Water Day from May 20th to May 21st
 - ii. Talent Show on May 22nd
 - o. Review Past Month Events
 - i. Sunshine Acres Clothing Drive
 - 1. Check for \$510
 - ii. Donuts with Dad – December 7 (Lynette)
 - 1. Atlas Automotive Donation
 - 2. 768 donuts sold
 - 3. Net Profit = \$500.00
 - iii. Box Top Counting – December 8 (Sarah)
 - 1. Brought in \$293.60
 - 2. Paid out \$187.00 to teachers
- XIII. Next Scheduled Meeting Date = 02/07/2019 @ 5:30 PM
- XIV. Adjournment 7:18pm

PTA School Requests

Meeting: January 10, 2019

Item Requested	How it will Impact Students?	Amount Requested	Not to Exceed?	Includes Tax	Includes Shipping	Approved By Administration	Pay by School	Pay by PTA	PTA Budget Line Item	Approved By PTA
boys underwear for students in health office	clothes for students in health office	\$ 29.09		Yes	N/A	Yes	No	Yes	Requests	Yes
pizza for 2 classes, donuts for 2 classes, and popsicles for 2 classes	We are using this as an incentive to get parents to fill out the free/reduced lunch form. If we are not at 35% by the 100th day of school, we will lose several positions next year because we will not have a Title program. This includes 3 certified teachers, a social worker, a data clerk, and the Paraprofessionals that work in Title. We currently service about 150 students in both reading and math. If we do not get to the 35%, those students will not get the extra services that they need.	\$ 200.00	X	Yes	N/A	Yes	No	Yes	Requests	Yes
Money to buy prizes for coming to STEAM Night. Also, Money to purchase gift card to thank teachers for giving up their night as this night is one that needs a lot of teacher involvement.	It will motivate students to come to an outside event and to get involved with science, technology, engineering, and math.	\$ 400.00	X	Yes	N/A	Yes	No	Yes	Requests	Yes
Teacher of the Year plaque Support Staff of the Year plaque	This will impact teachers (yearly awards)	\$ 60.00	X	Yes	N/A	Yes	No	Yes	Teacher Recognition	Yes
Author Tim Vasquez	Tim is the owner and operator of his family's restaurants, Someburros and Isabel's Amor. Written in a casual, easy-to-read writing style, The Taco Stand pays tribute to his Nana Isabel's passion for cooking ... especially her "famous tacos!" Students will learn the writing process and the importance of books plus the LOVE to read.	\$ 400.00	X	N/A	N/A	Yes	No	Yes	Requests	Yes
25 Copies of Refugee	This is a new lit study for ALP classes that then will go into the library lit sets for all grade levels.	\$ 138.00	X	Yes	Yes	Yes	No	Yes	Requests	Yes
12 boxes of pizza and two cases of water	Families will attend our Title Math Night to receive various math resources that will be used to support students at home with math skills.	\$ 70.00	X	Yes	N/A	Yes	No	Yes	Requests	Yes

\$ 1,297.09

\$ 30.00	Teacher Recognition
\$ 1,267.09	Requests

Canyon Rim PTA
Treasurer's Report 07/01/2018 to 12/31/2018

Administration	Income	Expenses	Year to Date	Net Budget	More/-Less
Accounting Software	-	159.00	-159.00	-160.00	1.00
Annual Audit / Financial Review	-	206.25	-206.25	-300.00	93.75
Bank Charges	-	16.04	-16.04	-100.00	83.96
Carryover From Previous Year	6,854.55	-	6,854.55	4,000.00	2,854.55
Event Supplies	-	297.64	-297.64	-	-297.64
Gifts / Donations	1,282.78	-	1,282.78	-	1,282.78
Insurance	-	-	-	-165.00	165.00
Membership Dues 2017-2018	-	-	-	-	-
Membership Dues 2018-2019	2,690.00	1,155.00	1,535.00	850.00	685.00
Membership Incentives	-	568.54	-568.54	-500.00	-68.54
Office Supplies (PTA Only)	-	173.53	-173.53	-500.00	326.47
PayPal Charges	-	108.15	-108.15	-250.00	141.85
Petty Cash	2,415.00	2,415.00	-	-	-
Postage / Shipping	-	13.65	-13.65	-50.00	36.35
President Discretionary	-	-	-	-	-
PTA School of Excellence	-	-	-	-500.00	500.00
Sign Up Genius	-	59.94	-59.94	-120.00	60.06
State Conference / Training	-	-	-	-2,000.00	2,000.00
Tax Preparation	-	-	-	-300.00	300.00
Transaction Error / Pass Through	5.00	6,854.55	-6,849.55	-	-6,849.55
Website	9.03	721.69	-712.66	-300.00	-412.66
Total	13,256.36	12,748.98	507.38	-395.00	902.38

Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Spelling Bee	-	-	-	-	-
Teach or Treat	-	434.94	-434.94	-	-434.94
Bingo Night	998.00	208.59	789.41	500.00	289.41
Carnival	-	-	-	-	-
Donuts With Dad	760.00	543.60	216.40	350.00	-133.60
Father Daughter Night	-	-	-	-600.00	600.00
Grandparents Breakfast	1,227.85	543.72	684.13	350.00	334.13
Mother Son Night	-	575.80	-575.80	-600.00	24.20
Muffins With Mom	-	-	-	250.00	-250.00
Total	2,985.85	2,306.65	679.20	250.00	429.20

Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Boosterthon	-	-	-	15,000.00	-15,000.00
Box Tops	-	510.00	-510.00	500.00	-1,010.00
Butterbraids	6,037.50	3,802.50	2,235.00	3,000.00	-765.00
Cookie Dough	29,169.00	17,387.60	11,781.40	10,000.00	1,781.40
FNO - Chipotle	336.72	-	336.72	500.00	-163.28
FNO - Dairy Queen	-	-	-	100.00	-100.00
FNO - Little Caesars	-	-	-	500.00	-500.00
FNO - Peter Piper Pizza	697.43	-	697.43	1,200.00	-502.57
Harkins Summer Movie	-	-	-	500.00	-500.00
Popcorn and Pickles	274.60	124.18	150.42	-	150.42
Readathon	-	-	-	-	-
Rewards Programs	768.97	-	768.97	1,200.00	-431.03
Smoothie Day	2,055.27	1,388.00	667.27	2,000.00	-1,332.73
Student Council Proceeds	-	-	-	-	-
Sunshine Acres Clothing Drive	-	-	-	300.00	-300.00
Total	39,339.49	23,212.28	16,127.21	34,800.00	-18,672.79

Sales	Income	Expenses	Year to Date	Net Budget	More/-Less
Bricks	100.00	110.00	-10.00	150.00	-160.00
Concessions	-	-	-	-500.00	500.00
Miscellaneous	100.00	-	100.00	-	100.00
T-Shirts	3,560.00	775.24	2,784.76	-1,000.00	3,784.76
Yearbooks	2,576.00	-	2,576.00	650.00	1,926.00
Total	6,336.00	885.24	5,450.76	-700.00	6,150.76

Savings Account	Income	Expenses	Year to Date	Net Budget	More/-Less
Interest	0.83	-	0.83	-	0.83
Bank Fees	-	84.00	-84.00	-	-84.00
Total	0.83	84.00	-83.17	-	-83.17

School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
AR / Renaissance	-	-	-	-4,000.00	4,000.00
Art Masterpiece	-	400.21	-400.21	-400.00	-0.21
Education / Training	-	-	-	-2,000.00	2,000.00
Family In Need Fund	-	300.00	-300.00	-500.00	200.00
Field Trips - 6th Grade	-	-	-	-200.00	200.00
Field Trips - 5th Grade	-	-	-	-400.00	400.00
Field Trips - 4th Grade	-	-	-	-	-
Field Trips - 3rd Grade	-	-	-	-	-
Field Trips - 2nd Grade	-	-	-	-	-
Field Trips - 1st Grade	-	-	-	-	-
Field Trips - Kindergarten	-	974.09	-974.09	-1,000.00	25.91
Field Trips - Pre School	-	-	-	-	-
Hospitality - Teacher App Week	-	-	-	-2,000.00	2,000.00
Hospitality - Staff Meals	34.32	1,269.97	-1,235.65	-1,000.00	-235.65
Hospitality - Holiday Gifts	-	1,116.19	-1,116.19	-2,200.00	1,083.81
Hospitality - Staff of the Year	-	-	-	-500.00	500.00
Requests	-	15,695.13	-15,695.13	-12,255.00	-3,440.13
Scholastic Items - 6th Grade	-	-	-	-700.00	700.00
Scholastic Items - 5th Grade	-	672.35	-672.35	-700.00	27.65
Scholastic Items - 4th Grade	-	702.17	-702.17	-	-702.17
Scholastic Items - 3rd Grade	-	-	-	-	-
Scholastic Items - 2nd Grade	-	-	-	-	-
Scholastic Items - 1st Grade	-	-	-	-	-
Scholastic Items - Kindergarten	-	-	-	-700.00	700.00
Student Recognition	-	232.35	-232.35	-2,000.00	1,767.65
Teacher Classrooms	-	2,750.00	-2,750.00	-3,000.00	250.00
Teacher Recognition	-	665.30	-665.30	-	-665.30
Volunteer Recognition	-	-	-	-400.00	400.00
Total	34.32	24,777.76	-24,743.44	-33,955.00	9,211.56

Grand Total	Income	Expenses	Year to Date	Net Budget	More/-Less
	61,952.85	64,014.91	-2,062.06	-	-2,062.06

Bank Account Balances	07/01/2018	12/31/2018	Last Reconciled	Summary for the Period	
Checking - Compass	3,883.17	8,674.83	12/31/2018	Starting Total	10,736.89
Savings - Compass	6,853.72	0.00	09/30/2018	Income	61,952.85
Total	10,736.89	8,674.83		Expenses	- 64,014.91
				Ending Total	8,674.83

These withdrawals had not cleared the bank as of 12/31/2018

Date	Ref	Paid To	Uncleared Withdrawal
09/24/2018	3902	Monica Garza	13.59
12/07/2018	3940	Lynette Tucker	48.59
Total			\$62.18