

Canyon Rim PTA

Open Meeting Minutes (Approved)

September 5, 2019
5:30 PM

- I. Call to Order 5:32 pm
- II. Introductions / Sign In Sheet
 - a. In attendance: Lynette Tucker, Sarah Weigley, Joe Lopat, Cecilia Campos, Kelli Hinkhouse, Jamie McLean, Alexis Volkman, Jennifer Reading, Misty Dewey, Ali Betancourt, Monica Garza, Tina Padilla, Wendi Howe
- III. Call to Administration
 - a. Announcements
 - i. Mr. Lopat has asked the parent teacher conferences not go beyond 7:00 pm
 - b. School Requests
 - i. 3 megaphones added to PTA requests
 - ii. Motion to approve school request in the amount of \$585 by Lynette Tucker. Motion carries.
 - c. Meetings with Principal Recap
 - i. Marquee Update
 - 1. 9 marquees not done yet out of 39.
 - 2. 3 years ago, was the marquee plan and capital funding is what is used
 - 3. District taking capital money and moving it over to MO side for salary and benefits - also using it for new ready gen curriculum.
 - 4. Other capital projects include carpeting, HVAC.
 - 5. Uptick in students for a district so we should get more money and then we can move money back into capital
 - 6. Very optimistic that by mid-year (mid November 5th) we will be able to move forward with 4 or 5 marquees Canyon Rim should be on that list
 - 7. Playa del ray and Val Vista Lakes on original marquee, then us. Carol Rea and Finley farms as well as.
 - 8. Meridian, Highland Park, Campo Verde high school still need as well
 - ii. Larger signs were purchased and hung in parking lot to help with student safety to use crosswalks.
 - d. Superintendent Parent Council Meeting Update
 - i. 1st Wednesday of month from 10:00 AM – 12:00 PM
 - ii. There will be a road show coming to inform public about upcoming bond.
- IV. Call to Teachers – Open Forum
- V. Call to Members – Open Forum
 - a. Event Names – Update or Keep the same
 - i. Two parents spoke about changing the names of some of our events in order to make school events inclusive to all students.
 - ii. Possible changes were discussed (ie. Donuts with Dads to become Donuts with Grownups)
 - b. Alexis Volkman with Starbucks for event coffee – Thank you
- VI. Review and Approval Meeting Minutes
 - a. August 8, 2019 Meeting
 - i. Motion to approve August 2019 meeting minutes by Lynette Tucker. Motion carries.

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- VII. Review Financial Statements (*Kelli*)
- a. August 2019
 - i. \$500 from Atlas Automotive needs to be moved to agendas.
 - ii. Motion to approve August 2019 financial statements by Kelli Hinkhouse. Motion carries.
 - b. Freeport Volunteer Award Donation (*Steven*)
 - i. \$10,000 given to the PTA for Steven's volunteer work.
 - ii. Use that money for a fence?- Motion to approve \$4000 to be used for a fence in the parking lot by Wendi Howe. Motion carries.
 - c. Freeport Volunteer Donation (*Steven*)
 - i. \$500 given to PTA for Steven's volunteer work.
- VIII. Upcoming Events
- a. Grandparents Breakfast – 09/06/2019 (*Steven*)
 - i. Forks needed.
 - ii. Report at 6:00 AM to make pancakes.
 - iii. We can use our 4 credit card machines.
 - b. Box Top Counting – 09/14/2019 (*Sarah*)
 - i. A parent asked how the new digital box tops will affect the teacher rewards. We are unsure at this time.
 - c. Smoothie Day – 09/18/2019 (*Wendi*)
 - i. To begin at 11:35 AM
 - d. Bingo Night - 09/20/2019 (*Monica*)
 - i. 50s/Grease themed
 - e. Cookie Dough Delivery – 09/24/2019 (*Wendi*)
 - i. Sign up Genius to be created by Misty to help distribute.
 - f. Fall Conference Hospitality – 09/26/2019 & 09/27/2019 (*Wendi*)
 - i. East Mesa Karate providing one of the meals
 - ii. Thursday's dinner will be served around 2:00 in the project room which is earlier than in the past.
 - iii. Friday's lunch will be served around 12:00 in the project room.
 - g. National Walk to School Day – 10/02/2019 (*Steven*)
 - i. Yearbook Club to take pictures
 - ii. Flyers will be going home.

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- IX. Old Business
 - a. New Board Member Training Update
 - i. Still not available
 - b. National PTA “Be Internet Awesome” Grant Event
 - i. Inviting neighboring elementary schools
 - ii. Date is set for 11/13
 - c. VNET Expo Recap
 - i. Discussed ways to keep parents informed and volunteering
 - ii. Discussed using Remind app, texts, website, and Facebook as forms of communicating PTA information to members
 - d. PTA Event Manager
 - i. Monica to take on this new committee position
 - e. PTA Event Coordinators
 - i. Being sent out on Monday, September 9th
 - f. Roundtable
- X. New Business
 - a. Website Update
 - i. \$30.00/\$15.00 a month to accept payments and have a store.
 - 1. Motion to approve \$30 a month to accept payments on the website by Sarah Weigley. Motion carries.
 - ii. Do we want to purchase cute cougar images for \$100? – Voted No
 - b. Visitor Aware – Database Checks
 - i. \$53.20 for 266 checks
 - ii. Continue to pay this fee? – Voted Yes
 - c. Zip Up Sweatshirts
 - i. Steve is going to look into pricing
 - d. Roundtable
- XI. Committee Reports
 - a. Membership (*Misty*)
 - i. 172 Personal Memberships
 - ii. 12 Business Memberships
 - b. Volunteer (*Misty*)
 - c. Fundraising (*Wendi*)
 - i. Wendi to look into Culvers or Panda Express to replace MOD pizza
 - ii. Menchie’s to replace Baskin Robbins on April 16th.
 - iii. Chick-Fil-A confirmed for January 16th.
 - d. Hospitality (*Wendi*)
 - i. Staff asked for Gluten Free options
 - ii. Have some 6 packs of soda to use and leave.
 - e. Event Manager (Monica)
 - f. Publicity (*Ali*)
 - i. Calendar will be checked by Monica.
 - ii. Send Ali anything we want to put on Facebook

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- XII. Review Past Month Events
 - a. Cookie Dough – 08/12/2019 (*Wendi*)
 - a. Net Income = About \$12,000
 - b. Back to School Party – 08/16/2019 (*Wendi*)
 - a. Net Income = \$770.98
 - c. Curriculum Night – 08/20/2019 (*Steven*)
 - i. 15 Memberships
 - ii. 11 Yearbooks
 - iii. 68 Shirt Sales
- XIII. Next Scheduled Meeting Date = 10/03/2019 @ 5:30 PM
 - a. Checking HUB to reserve back room.
- XIV. Adjournment 8:04 PM

PTA School Requests

Meeting: September 5, 2019

Item Requested	How it will Impact Students?	Amount Requested	Not to Exceed?	Includes Tax	Includes Shipping	Approved By Administration	Pay by School	Pay by PTA	PTA Budget Line Item	Approved By PTA
Spaulding items for new Traditional Classroom	A new first grade classroom needs the posters and learning tools that other teachers were able to purchase last year.	\$ 100.00	X	Yes	Yes	Yes	No	Yes	Requests - General	Yes
Table at Gilbert Awards Dinner	One of our PTA Board Members has been selected as a recipient of a Gilbert Community Excellence Award and was selected by Gilbert Public Schools to receive the Volunteer of the Year Award.	\$ 350.00	X	Yes	N/A	Yes	No	Yes	Volunteer Recognition	Yes
3 Megaphones	This will help teachers say the names at parent pickup so that students can hear when it is their turn to line up outside of the gate to get into his or her car. It also will help the PE teacher during outside activities with multiple grade levels.	\$ 60.00	X	Yes	Yes	Yes	No	Yes	Requests - General	Yes
1000 Pieces Adhesive (500 Pair Sets) 0.59in Diameter Sticky Back Coins Hook & Loop Self Adhesive Dots Tapes Magic Sticky Dots 15mm White (15mm D White) by color mogu	Students with Autism benefit from a picture exchange system (PECS) and visual schedules, engaging them in their routine throughout the day. Students with Autism also benefit from nonverbal and non-writing activities to demonstrate their abilities through the use of File Folder activities. This year, we have gone through three bolts (matched pairs) to create these communication and educational systems in our SPICE classrooms. We are now, again, completely out. We are requesting another three bolts (which are \$45 each by the foot) or 3,000 pieces (which we cut in half).	\$ 75.00	X	Yes	Yes	Yes	No	Yes	Requests - General	Yes

\$ 585.00

\$ 350.00	Volunteer Recognition
\$ 235.00	Requests - General

PTA Request Not Approved by Administration

Item Requested	How it will Impact Students?	Amount Requested	Not to Exceed?	Includes Tax	Includes Shipping	Approved By Administration	Denied Reason
BrainPop membership	BrainPop is used in classrooms several times a week to supplement lessons in social studies, math, and ELA. The videos are 3-5 minutes long and give great visual representations, references to current learning, and modern connections to what we are learning in class. Happy to share this with others as well.	\$ 250.00	X	Yes	N/A	No	Used at teacher discretion - not something that adds value for the money. Same type of items can be found for much less or no cost.

Canyon Rim PTA FY 2019

Treasurer's Report

07/01/2019 - 08/31/2019

Administration	Income	Expenses	Year to Date	Net Budget	More/-Less
Accounting Software	-	\$165.36	-\$165.36	-\$160.00	-\$5.36
Annual Audit / Financial Review	-	\$360.00	-\$360.00	-\$300.00	-\$60.00
Bank Charges	-	\$52.00	-\$52.00	-\$50.00	-\$2.00
Banners	-	\$1,466.23	-\$1,466.23	-\$2,500.00	\$1,033.77
Carryover From Previous Year	\$1,103.23	-	\$1,103.23	-	\$1,103.23
Event Supplies	-	\$176.02	-\$176.02	-\$750.00	\$573.98
Gifts / Donations	\$10,000.00	-	\$10,000.00	-	\$10,000.00
Insurance	-	-	-	-\$165.00	\$165.00
Membership Dues 2019-2020	\$2,025.00	\$60.50	\$1,964.50	\$1,175.00	\$789.50
Membership Dues 2020-2021	-	-	-	-	-
Membership Incentives	-	-	-	-\$250.00	\$250.00
Office Supplies (PTA Only)	-	-	-	-\$300.00	\$300.00
PayPal Charges	-	\$92.66	-\$92.66	-\$200.00	\$107.34
Petty Cash	\$900.00	\$900.00	-	-	-
Postage / Shipping	-	-	-	-\$75.00	\$75.00
President Discretionary	-	-	-	-	-
PTA School of Excellence	-	\$408.44	-\$408.44	-\$600.00	\$191.56
Sign Up Genius	-	\$19.98	-\$19.98	-\$120.00	\$100.02
State Conference / Training	-	-	-	-\$1,100.00	\$1,100.00
Transaction Error / Pass Through	\$60.20	\$60.20	-	-	-
Website	-	-	-	-\$300.00	\$300.00
Administration Totals	\$14,088.43	-\$3,761.39	\$10,327.04	-\$5,695.00	\$16,022.04
Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Bingo Night	-	-	-	\$600.00	-\$600.00
Carnival	-	\$246.00	-\$246.00	-	-\$246.00
Donuts With Dad	-	-	-	\$800.00	-\$800.00
Father Daughter Night	-	-	-	-\$300.00	\$300.00
Grandparents Breakfast	-	-	-	\$400.00	-\$400.00
Mother Son Night	-	-	-	-\$600.00	\$600.00
Muffins With Mom	-	-	-	\$500.00	-\$500.00
Teach or Treat	-	-	-	-\$800.00	\$800.00
Events Totals	-	-\$246.00	-\$246.00	\$600.00	-\$846.00
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Boosterthon	-	-	-	\$15,000.00	-\$15,000.00

Box Tops	-	-	-	\$400.00	-\$400.00
Butterbraids	-	-	-	\$1,750.00	-\$1,750.00
Cookie Dough	\$25,761.00	-	\$25,761.00	\$11,500.00	\$14,261.00
FNO - Chipotle	-	-	-	\$350.00	-\$350.00
FNO - Dairy Queen	\$36.50	-	\$36.50	\$50.00	-\$13.50
FNO - Peter Piper Pizza	-	-	-	\$1,200.00	-\$1,200.00
FNO - Venezias	-	-	-	\$100.00	-\$100.00
Harkins Summer Movie	-	-	-	\$350.00	-\$350.00
Rewards Programs	\$6.94	-	\$6.94	\$1,600.00	-\$1,593.06
Smoothie Day	-	-	-	\$1,500.00	-\$1,500.00
Sunshine Acres Clothing Drive	-	-	-	\$400.00	-\$400.00
Fundraising Totals	\$25,804.44	-	\$25,804.44	\$34,200.00	-\$8,395.56

Sales	Income	Expenses	Year to Date	Net Budget	More/-Less
Bricks	\$150.00	-	\$150.00	\$100.00	\$50.00
Concessions	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Pogo Pass	-	-	-	-	-
T-Shirts	\$3,447.91	\$3,637.04	-\$189.13	-	-\$189.13
Yearbooks	\$2,230.00	-	\$2,230.00	\$750.00	\$1,480.00
Sales Totals	\$5,827.91	-\$3,637.04	\$2,190.87	\$850.00	\$1,340.87

School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Agendas	\$500.00	\$939.81	-\$439.81	-	-\$439.81
AR / Renaissance	-	\$7,532.37	-\$7,532.37	-\$7,500.00	-\$32.37
Art Masterpiece	-	-	-	-\$400.00	\$400.00
Author Visits	-	-	-	-\$1,000.00	\$1,000.00
Career Day	-	-	-	-\$250.00	\$250.00
Club Shirts	-	-	-	-\$1,000.00	\$1,000.00
Education / Training	-	\$263.24	-\$263.24	-\$2,000.00	\$1,736.76
Family In Need Fund	-	-	-	-\$500.00	\$500.00
Field Trips - 6th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 5th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 4th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 3rd Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 2nd Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 1st Grade	-	-	-	-\$200.00	\$200.00
Field Trips - Kindergarten	-	-	-	-\$700.00	\$700.00
Field Trips - Pre School	-	-	-	-\$300.00	\$300.00
Field Trips - SPICE	-	-	-	-\$300.00	\$300.00
Hospitality - Teacher Appreciation Week	-	-	-	-\$2,000.00	\$2,000.00

Hospitality - Staff Meals	-	\$392.77	-\$392.77	-\$2,000.00	\$1,607.23
Hospitality - Holiday Gifts	-	-	-	-\$1,500.00	\$1,500.00
Hospitality - Staff Members of the Year	-	-	-	-\$500.00	\$500.00
Requests - General	-	\$1,702.92	-\$1,702.92	-\$10,585.00	\$8,882.08
Requests - Technology	-	\$299.85	-\$299.85	-\$7,000.00	\$6,700.15
Scholastic Items - 6th Grade	-	-	-	-	-
Scholastic Items - 5th Grade	-	-	-	-	-
Scholastic Items - 4th Grade	-	-	-	-\$750.00	\$750.00
Scholastic Items - 3rd Grade	-	\$813.11	-\$813.11	-	-\$813.11
Scholastic Items - 2nd Grade	-	-	-	-	-
Scholastic Items - 1st Grade	-	-	-	-	-
Scholastic Items - Kindergarten	-	\$869.34	-\$869.34	-	-\$869.34
Science Fair / STEAM Night	-	-	-	-\$1,000.00	\$1,000.00
Spelling Bee	-	\$172.50	-\$172.50	-\$250.00	\$77.50
Staff Recognition	-	-	-	-\$3,000.00	\$3,000.00
Student Recognition	-	\$840.84	-\$840.84	-\$2,500.00	\$1,659.16
Teacher Classrooms	-	\$2,980.64	-\$2,980.64	-\$2,750.00	-\$230.64
Visitor Aware	-	\$81.68	-\$81.68	-\$500.00	\$418.32
Volunteer Recognition	-	-	-	-\$400.00	\$400.00
School Gifts Totals	\$500.00	-\$16,889.07	-\$16,389.07	-\$49,885.00	\$33,495.93
Grand Totals					
		\$46,220.78	-\$24,533.50	\$21,687.28	-\$19,930.00
				\$41,617.28	

Bank Account Balances	07/01/2019	08/31/2019	Last reconciled	Summary for the Period	
Checking - Compass	\$22,929.63	\$44,616.91	08/31/2019	Starting Total	\$22,929.63
Savings - Compass	-	-	Never	Income	\$46,220.78
Totals	\$22,929.63	\$44,616.91		Expenses	-\$24,533.50
				Ending Total	\$44,616.91

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

⊘ These withdrawals had not cleared the bank as of 08/31/2019.

Date	Reference	Details	Withdrawal
08/30/2019	4026	Julie Hadley	-\$98.90
Total			-\$98.90

Submitted by:

Name: _____ Signature: _____

Date: _____