

Canyon Rim PTA

General Meeting Minutes (Approved)

June 13, 2022

5:30 PM

- I. Call to Order @ 5:31 p.m.
- II. Introductions / Sign In Sheet
 - a. In attendance: Steven Weigley, Sarah Weigley, Jackie Gallaway, Chris Stratton, Sarah Stratton, Jai Pester, Bonni Beveridge, Joe Lopat, Hayley Powell, Liz Luedtke, Lana Murphy, Cecilia Campos, Amanda Patrick, Monica Garza
- III. Call to Administration
 - a. Announcements
 - i. The front doors at all elementary schools in the district will remain locked next year. They will put cameras in the front, and you will need to be buzzed in to come inside. This should be in place by the first day of school.
 - b. School Requests
 - i. Motion to approve school request in the amount of \$2,870.00 by Sarah Weigley. Motion passes unanimously.
 - c. Meetings with Principal Recap
- IV. Call to Teachers – Open Forum
- V. Call to Members – Open Forum
- VI. Review and Approval Meeting Minutes
 - a. May 5, 2022 Meeting
 - i. Motion to approve May 5, 2022 meeting minutes by Cecilia Campos. Motion passes unanimously.
- VII. Review Financial Statements (*Chris*)
 - a. May 2022
 - i. Motion to approve May 2022 financial statements by Chris Stratton. Motion passes unanimously.
- VIII. PTA Business
 - a. Check Signers
 - i. Motion to remove Wendi Howe and Cecilia Campos as signers on the PTA Bank Account by Steven Weigley. Motion passes unanimously
 - ii. Motion to add Bonni Beveridge and Liz Luedtke as signers on the PTA Bank Account by Steven Weigley. Motion passes unanimously
 - b. Shade Covering for Playground
 - i. \$16,340.12
 - ii. \$13,000 set aside from Booster
 - iii. Approve \$3,340.12 to complete this year?
 - Motion to approve \$3,340.12 for shade structure by Sarah Stratton. Motion passes unanimously

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- a. Shirts for Next Year
 - i. \$7,200 without Sponsor on Back
 - ii. \$8,500 with Sponsor on Back
 - iii. We will continue to provide the shirts free of cost to students. We will look for a sponsor, but plan to pay the full cost
 - b. Audit Readiness
 - i. Approval for \$400
 - Motion to approve \$400 for audit by Chris Stratton. Motion passes unanimously.
 - c. Business Membership Levels
 - i. Next year—five tiers
 - ii. Bronze \$100 — Name on the website and a booth at Carnival
 - iii. Silver \$400—includes bronze tier + banner by school bus drop off
 - iv. Gold \$750—Includes all of lower tiers + spotlight on social media + back of monthly calendar
 - v. Platinum—\$1500—Includes all of lower tiers + business promoted at an event or on the agenda
 - vi. Diamond Tier—\$2500—includes all of the lower tiers + sponsor on the back of the t-shirt
 - d. Calendar Planning for 2022-2023 School Year
 - e. New PTA logo
 - f. Roundtable
- IX. General Information
- a. PTA Convention – June 24th and 25th
 - i. 5 people registered
 - b. VNET Expo – 08/13/2022
 - i. Steve and Chris will attend; If you would like to go, let Steve know
- X. Discussion Topics
- c. School Security
 - i. Questions for District
 - When are we getting cameras and bulletproof glass? (3-5 years?)
 - How can we make sure that all of the doors are secure?

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ii. How can we help our school?

- Training for subs—what to do for lockdown drills
- Review procedures for fire drills during lockdown; how to all call the school; etc.
- Make sure that doors don't get propped open—all doors should have a key pad if possible
- How can we make it so that the safe way is the easier way?
- Pay for window tint?

XI. Roundtable

XII. Upcoming Events

d. None

XII. None Review Past Month Events

a. Smoothie Day – 05/11/2022 (*Jackie*)

i. Total Smoothies Sold = 483

ii. Net Profit = \$438.25

b. Peter Piper Pizza Yearbook Signing Party FNO – 05/20/2022 (*Cecilia and Steven*)

i. Net Profit = \$541.60

XIII. Committee Reports

a. Publicity (*Sarah and Hayley*)

b. Membership (*Jeremy and Jai*)

c. Fundraising (*Cecilia and Liz*)

i. 6 pogo passes

d. Hospitality (*Jackie*)

e. Event Manager (*Sarah*)

XIV. Summer Meeting Dates and Times

a. Pre-Budget Meeting – 4:00-9:00 PM June 27th @ Weigley House

b. July – 5:30 PM July 14th @ Canyon Rim Library

XV. Adjournment @ 8:58 P.M.

PTA School Requests

Meeting: July 8, 2021

Item Requested	How it will Impact Staff, Students and Families?	Amount Requested	Not to Exceed?	Includes Tax	Includes Shipping	Approved By Administration	Pay by School	Pay by PTA	PTA Budget Line Item	Approved By PTA
S'more E-Newsletter Renewal	Helps get information from administration and PTA to families with the monthly news letter to parents.	\$ 100.00	X	Yes	N/A	Yes	No	Yes	Request - General	Yes
25 Reflective Safety Cones	This will be used to help with traffic in the morning for parent dropoff to avoid passing in school zones. Suggested by Mesa Police Traffic officers and permitted by City of Mesa Transportatrion unit.	\$ 650.00	X	Yes	N/A	Yes	No	Yes	School Beautification	Yes
Flatbed Cart for collection of cones and delineators	With the increase in traffic precautions the wieght of the items when being up by the custodial crew has increased. A cart would provide them a safe and efficient weay to move all items each mornign and afternoon.	\$ 250.00	X	Yes	N/A	Yes	No	Yes	School Beautification	Yes
Brick for new entryway at HD South	This will show Canyon Rim's support of the Gilbert District and the historical society. The district would like all schools to participate.	\$ 300.00		N/A	N/A	Yes	No	Yes	Request - General	Yes

\$ 1,300.00

\$ 400.00	Requests - General
\$ 900.00	School Beautification

Canyon Rim PTA FY 2021

Treasurer's Report

07/01/2021 - 05/31/2022

Administration	Income	Expenses	Year to Date	Net Budget	More/-Less
Accounting Software	-	\$159.45	-\$159.45	-\$160.00	\$0.55
Annual Audit / Financial Review	-	\$320.00	-\$320.00	-\$400.00	\$80.00
Bank Charges	-	\$318.02	-\$318.02	-	-\$318.02
Banners	-	\$1,121.49	-\$1,121.49	-\$1,000.00	-\$121.49
Carryover From Previous Year	-	-	-	\$23,000.00	-\$23,000.00
Credit Card Transaction Charges	-	-	-	-\$200.00	\$200.00
Gifts / Donations	\$2,331.48	-	\$2,331.48	-	\$2,331.48
Insurance	-	-	-	-\$165.00	\$165.00
Membership Dues 2021-2022	\$3,647.50	\$916.50	\$2,731.00	\$1,900.00	\$831.00
Membership Dues 2022-2023	\$45.00	-	\$45.00	-	\$45.00
Membership Incentives	-	\$839.74	-\$839.74	-\$500.00	-\$339.74
Office Supplies (PTA Only)	-	\$205.37	-\$205.37	-\$200.00	-\$5.37
Pantry Items	-	\$303.09	-\$303.09	-\$600.00	\$296.91
Pay Pal Fees	-	\$90.96	-\$90.96	-	-\$90.96
Petty Cash	\$3,195.00	\$3,195.00	-	-	-
Postage / Shipping	-	-	-	-\$100.00	\$100.00
President Discretionary	-	\$81.82	-\$81.82	-	-\$81.82
Sign Up Genius	-	-	-	-\$110.00	\$110.00
State Conference / Training	-	\$1,275.00	-\$1,275.00	-\$2,000.00	\$725.00
Transaction Error / Pass Through	\$514.68	\$514.68	-	-	-
Website	-	\$1,038.89	-\$1,038.89	-\$100.00	-\$938.89
Administration Totals	\$9,733.66	-\$10,380.01	-\$646.35	\$19,365.00	-\$20,011.35
Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Bingo Night	-	-	-	-	-
Carnival	\$14,757.46	\$9,885.89	\$4,871.57	-\$2,000.00	\$6,871.57
Donuts With Your Favorite Guy	\$1,212.70	\$547.47	\$665.23	\$400.00	\$265.23
Family Movie Night	-	-	-	-	-
Grandparents Breakfast	\$1,453.60	\$751.88	\$701.72	\$400.00	\$301.72
Muffins With Your Favorite Gal	\$1,671.44	\$819.10	\$852.34	\$400.00	\$452.34
Teach or Treat	-	\$1,333.48	-\$1,333.48	-\$1,000.00	-\$333.48
Ultimate Family Fun Night	-	\$1,358.92	-\$1,358.92	-\$1,300.00	-\$58.92
Events Totals	\$19,095.20	-\$14,696.74	\$4,398.46	-\$3,100.00	\$7,498.46
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Boosterthon	\$49,922.60	\$22,954.05	\$26,968.55	\$17,500.00	\$9,468.55
Box Tops	\$129.60	-	\$129.60	-	\$129.60
Butterbraids	\$8,513.00	\$3,628.50	\$4,884.50	\$3,500.00	\$1,384.50
Cookie Dough	\$14,438.00	\$6,659.00	\$7,779.00	\$5,000.00	\$2,779.00
Fundraising Totals	\$88,119.49	-\$40,715.73	\$47,403.76	\$32,400.00	\$15,003.76

Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
FNO - Bahama Bucks	\$79.51	-	\$79.51	\$100.00	-\$20.49
FNO - Chick-fil-A	\$253.06	-	\$253.06	\$300.00	-\$46.94
FNO - Chipotle	\$306.04	-	\$306.04	\$500.00	-\$193.96
FNO - Crumbl	\$130.00	-	\$130.00	\$200.00	-\$70.00
FNO - Culvers	\$300.00	-	\$300.00	\$300.00	-
FNO - Dairy Queen	-	-	-	-	-
FNO - Geno's Pizza	\$100.00	-	\$100.00	-	\$100.00
FNO - MOD Pizza	\$194.70	-	\$194.70	\$150.00	\$44.70
FNO - Panda Express	\$155.80	-	\$155.80	\$100.00	\$55.80
FNO - Peter Piper Pizza	\$347.84	-	\$347.84	\$700.00	-\$352.16
FNO - Quick Quack Car Wash	\$270.00	\$250.00	\$20.00	-	\$20.00
FNO - Rubios	\$436.28	-	\$436.28	\$150.00	\$286.28
FNO - Someburros	\$439.38	-	\$439.38	\$50.00	\$389.38
FNO - Venezias	-	-	-	\$50.00	-\$50.00
Harkins Summer Movie	-	-	-	-	-
Rewards Programs	\$1,453.65	-	\$1,453.65	\$1,800.00	-\$346.35
Smoothie Day	\$10,650.03	\$7,224.18	\$3,425.85	\$2,000.00	\$1,425.85
Sunshine Acres Clothing Drive	-	-	-	-	-
Fundraising Totals	\$88,119.49	-\$40,715.73	\$47,403.76	\$32,400.00	\$15,003.76
Sales	Income	Expenses	Year to Date	Net Budget	More/-Less
Bricks	\$200.00	-	\$200.00	\$70.00	\$130.00
Masks	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Pogo Pass	\$65.00	-	\$65.00	-	\$65.00
T-Shirts	\$157.00	\$829.51	-\$672.51	-\$5,000.00	\$4,327.49
Vending	\$2,652.20	\$1,376.75	\$1,275.45	\$2,500.00	-\$1,224.55
Yearbooks	\$7,906.00	\$3,886.81	\$4,019.19	\$1,100.00	\$2,919.19
Sales Totals	\$10,980.20	-\$6,093.07	\$4,887.13	-\$1,330.00	\$6,217.13
School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Agendas	\$936.83	\$965.48	-\$28.65	-	-\$28.65
AR / Renaissance	-	-	-	-\$5,000.00	\$5,000.00
Art Masterpiece	-	\$228.51	-\$228.51	-\$400.00	\$171.49
Author Visits	-	-	-	-\$1,000.00	\$1,000.00
Career Day	-	\$117.81	-\$117.81	-\$250.00	\$132.19
Club Shirts	-	\$440.67	-\$440.67	-\$1,000.00	\$559.33
Education / Training	-	-	-	-\$1,000.00	\$1,000.00
Family In Need Fund	-	\$250.00	-\$250.00	-\$500.00	\$250.00
Field Days	-	\$1,516.54	-\$1,516.54	-\$1,000.00	-\$516.54
Field Trips - 1st Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 2nd Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 3rd Grade	-	-	-	-\$200.00	\$200.00
School Gifts Totals	\$936.83	-\$38,679.01	-\$37,742.18	-\$47,335.00	\$9,592.82

School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Field Trips - 4th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 5th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 6th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - Kindergarten	-	-	-	-\$200.00	\$200.00
Field Trips - Pre School	-	-	-	-\$200.00	\$200.00
Field Trips - SPICE	-	-	-	-\$400.00	\$400.00
Hospitality - Holiday Gifts	-	\$3,000.00	-\$3,000.00	-\$2,500.00	-\$500.00
Hospitality - Staff Meals	-	\$1,339.90	-\$1,339.90	-\$2,000.00	\$660.10
Hospitality - Staff Members of the Year	-	-	-	-\$250.00	\$250.00
Hospitality - Teacher/Staff Appreciation Week	-	\$836.92	-\$836.92	-\$1,500.00	\$663.08
Oratorical Contest	-	\$167.54	-\$167.54	-	-\$167.54
Requests - Curriculum	-	-	-	-	-
Requests - General	-	\$12,462.89	-\$12,462.89	-\$12,085.00	-\$377.89
Requests - Technology	-	-	-	-	-
School Beautification	-	\$6,077.21	-\$6,077.21	-\$7,000.00	\$922.79
Science Fair / STEAM Night	-	\$146.30	-\$146.30	-\$1,250.00	\$1,103.70
Spelling Bee	-	\$195.32	-\$195.32	-\$300.00	\$104.68
Staff Recognition	-	\$1,923.36	-\$1,923.36	-\$1,000.00	-\$923.36
Student Recognition	-	\$4,619.28	-\$4,619.28	-\$2,000.00	-\$2,619.28
Supplemental Items - 1st Grade	-	\$373.82	-\$373.82	-\$300.00	-\$73.82
Supplemental Items - 2nd Grade	-	-	-	-\$300.00	\$300.00
Supplemental Items - 3rd Grade	-	\$29.77	-\$29.77	-\$300.00	\$270.23
Supplemental Items - 4th Grade	-	\$886.95	-\$886.95	-\$300.00	-\$586.95
Supplemental Items - 5th Grade	-	-	-	-\$300.00	\$300.00
Supplemental Items - 6th Grade	-	-	-	-\$300.00	\$300.00
Supplemental Items - Kindergarten	-	-	-	-\$300.00	\$300.00
Teacher Classrooms	-	\$2,750.00	-\$2,750.00	-\$2,750.00	-
Visitor Aware	-	-	-	-\$50.00	\$50.00
Volunteer Recognition	-	\$350.74	-\$350.74	-\$400.00	\$49.26
School Gifts Totals	\$936.83	-\$38,679.01	-\$37,742.18	-\$47,335.00	\$9,592.82

Grand Totals					
	\$128,865.38	-\$110,564.56	\$18,300.82	-	\$18,300.82

Bank Account Balances	07/01/2021	05/31/2022	Last reconciled	Summary for the Period	
Checking - Compass	\$28,049.09	\$46,349.91	05/31/2022	Starting Total	\$28,049.09
Totals	\$28,049.09	\$46,349.91		Income	\$128,865.38
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>				Expenses	-\$110,564.56
				Ending Total	\$46,349.91

Submitted by:

Name: _____ Signature: _____ Date: _____
