

Canyon Rim PTA

General Meeting Minutes (Approved)

March 3, 2022

5:30 PM

- I. Call to Order @ 5:35 p.m.
- II. Introductions / Sign In Sheet
 - a. In attendance: Steven Weigley, Joe Lopat, Monica Garza, Cecilia Campos, Lana Murphy, Jackie Gallaway, Jai Pester, Richard Mendez, Rickelle Mendez, Sarah Weigley, Kelly DeVar, Sarah Stratton, Chris Stratton, Jeanine Thomas, Wendi Scharnhorst, Liz Lüedtko, Hayley Powell, Bonni Beveridge
- III. Call to Administration
 - a. Announcements
 - i. Wrapping up Read Across America week—lots of fun activities!
 - ii. Boosterthon went great! Funds will be used for a new shade structure on the playground
 - iii. Summer—new flooring
 - iv. Spring—remodel library
 - v. Looking to get exterior painted—maybe next year?
 - b. School Requests
 - i. Motion to approve school request in the amount of \$525 by Chris Stratton. Motion passes unanimously.
 - c. Meetings with Principal Recap
- IV. Call to Teachers – Open Forum
 - a. Pumpkin Walk—could we bring that back instead of Teach or Treat?
 - i. Potential issues: Students used to carve in the classroom, which is not very practical. When students brought pumpkins that they carved from home, there wasn't as much participation. There were a lot of activities, which would take away from the budget for Cougarnival.
 - b. Could we spread out Boosterthon, Read Across America, Cougarnival, and other events where we are asking for donations, so that there is not so much at once
 - i. We can change Boosterthon, but we need input from staff for when we want to put it on the calendar. We need to schedule next year's Boosterthon this month.
 - ii. Boosterthon will be on the calendar all year. Next year, we can plan better, so that for the two weeks of daily Boosterthon emails, we aren't adding any more activities or asking for additional donations.
 - iii. The PTA will plan to work around what is on the school calendar for the month. If we need to cancel or reschedule events so there is not too much going on at once, we can do that.
- V. Call to Members – Open Forum
- VI. Student Council Update
- VII. Review and Approval Meeting Minutes
 - a. February 8, 2022 Meeting
 - i. Motion to approve February 8, 2022 meeting minutes by Cecilia Campos. Motion passes unanimously.

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VIII. Review Financial Statements (*Wendi*)

a. February 2022

- i. Motion to approve February 2022 financial statements by Sarah Weigley. Motion passes unanimously.

IX. General Information

a. Ballot Finalization and Presentation (*Nomination Committee*)

- i. President—Steven Weigley
- ii. Vice President—Bonni Beveridge
- iii. VP Publicity—Hayley Powell, Anna Combe
- iv. VP Fundraising—Liz Luedtke
- v. VP Membership—Jai Pester
- vi. Secretary—Sarah Stratton
- vii. Treasurer—Chris Stratton
- viii. Assistant Treasurer—Lana Murphy
- ix. Motion to approve the ballot by Chris Stratton. Motion passes unanimously.

b. Cougarnival Baskets

- i. Anything works! Anything counts! Keep soliciting businesses. Steve can send you a form to show that we are an official organization requesting donations.
- ii. Any business can donate a basket. If they are not a business sponsor, they can not show up to the event.
- iii. Baskets are due by March 18.
- iv. March 19 @ 10:00 a.m.—Assemble baskets as a group at 3122 98th Street, Mesa (Weigley's home)
- v. We need baskets of all shapes and sizes. If you see a basket, buy it and the PTA will reimburse you.

c. Teacher of the Year Basket

- i. Drop off at school before 03/31/2022

d. Blizzard/Pizza Parties for Classes OR Kona Ice

- i. After testing—Early May for 3-6; April for Preschool-2nd grade
- ii. Kona Ice—about \$3,000; Blizzards—about \$1,500; Pizza—about \$500
- iii. Check with Bahama Bucks and Egees about price?

e. MoneyMinder increased Pricing

- i. \$159 per year to \$179 per year

X. Discussion Topics

a. House Fire in Neighborhood

- i. Total loss—home of 2 students at Canyon Rim
- ii. PTA cannot donate to a specific family, but we run something to help
- iii. Go through the school social worker to find out needs of the family, and ways that we can help and support

b. Roundtable

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XI. Upcoming Events

- a. Cougarnival – 03/25/2022 (*Steven*)
 - i. Cougarnival Meeting after PTA Meeting
- b. Someburros FNO – 03/30/2022 (*Cecilia*)
- c. Chipotle and Bahama Bucks FNO – 04/12/2022 (*Cecilia*)

XII. Review Past Month Events

- a. Muffins With Your Favorite Gal – 02/11/2022 (*Chris*)
 - i. Expenses = \$599.10
 - ii. Income = \$1483.00
 - iii. Net Profit = \$883.90
 - iv. Bought = 720
 - v. Sold = 636
 - vi. Didn't have any left over after sold for \$5 a half dozen
- b. Volunteer Mixer – 02/16/2022 (*Steven and Chris*)
 - i. 7 people showed up
 - ii. 2 already nominated for ballot
 - iii. 4 showed interested in board positions
 - iv. 1 just wants to be a volunteer
 - v. Good event – probably should do each year.
- c. Booster Fun Run – 02/25/2022 (*Cecilia and Chris*)
 - i. Total Raised = \$50,045.10
 - ii. Canyon Rim Profit = \$27,024.35 - \$27,524.81
 - iii. Ask about possibility of an obstacle course for next year; Ask about moving the Boosterthon to a week earlier in February

XIII. PTA Business

- a. Quick Quack Car Wash Fundraiser
 - i. Lined up for selling March 20th – April 20th
 - ii. Adam will be at Cougarnival selling at his booth.
 - iii. We can put the cards up for sale on the store
 - iv. We can set up another fundraiser for August or September
- b. Roundtable
 - i. Meals for PTA Meetings moving forward
 - PTA paying for this month
 - Members will chip in for meals at future meetings

XIV. Committee Reports

- a. Publicity (*Sarah*)
 - i. For next year, we should consider having the district make our copies for us—we are putting a lot of wear and tear on the school copy machines.

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- ii. We will need to make room in the budget to pay the district for copies.
 - iii. We will also need to order the copies 1-2 weeks in advance
 - b. Membership (*Jeremy*)
 - i. 6 new members
 - ii. 162 total members
 - c. Fundraising (*Cecilia*)
 - d. Hospitality (*Jackie*)
 - i. Teacher Appreciation—May 2-6
 - ii. \$660 left for staff meals; use for a breakfast for the teachers during testing in April, or an end of the year barbecue
- XV. Meeting Dates and Times
 - c. April Meeting – 04/07/2022 @ 5:30 PM @ Canyon Rim Project Room
- XVI. Adjournment @ 7:42 p.m.

PTA School Requests

Meeting: March 3, 2022

Item Requested	How it will Impact Staff, Students and Families?	Amount Requested	Not to Exceed?	Includes Tax	Includes Shipping	Approved By Administration	Pay by School	Pay by PTA	PTA Budget Line Item	Approved By PTA
2 sets of 100 Award Medals with Neck Ribbons - Reading (Enough for Multiple Years)	Reward for participating in CRE's Battle of the Books	\$ 400.00	X	Yes	Yes	Yes	No	Yes	Requests - General	Yes
5 Sets of AMAZON All Quality 1st 2nd 3rd Place Ten Star Award Medals - 3 Piece Set (Gold, Silver, Bronze) Includes Neck Ribbon (Enough for Multiple Years)	Awards for Battle of the Books Winners	\$ 125.00	X	Yes	Yes	Yes	No	Yes	Requests - General	Yes

\$ 525.00

\$ 525.00	Requests - General
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Canyon Rim PTA FY 2021

Treasurer's Report

07/01/2021 - 02/28/2022

Administration	Income	Expenses	Year to Date	Net Budget	More/-Less
Accounting Software	-	\$159.45	-\$159.45	-\$160.00	\$0.55
Annual Audit / Financial Review	-	\$320.00	-\$320.00	-\$400.00	\$80.00
Bank Charges	-	\$318.02	-\$318.02	-	-\$318.02
Banners	-	\$1,121.49	-\$1,121.49	-\$1,000.00	-\$121.49
Carryover From Previous Year	-	-	-	\$23,000.00	-\$23,000.00
Credit Card Transaction Charges	-	-	-	-\$200.00	\$200.00
Gifts / Donations	\$2,001.48	-	\$2,001.48	-	\$2,001.48
Insurance	-	-	-	-\$165.00	\$165.00
Membership Dues 2021-2022	\$3,622.50	\$898.00	\$2,724.50	\$1,900.00	\$824.50
Membership Dues 2022-2023	-	-	-	-	-
Membership Incentives	-	\$752.28	-\$752.28	-\$500.00	-\$252.28
Office Supplies (PTA Only)	-	\$162.59	-\$162.59	-\$200.00	\$37.41
Pantry Items	-	\$303.09	-\$303.09	-\$600.00	\$296.91
Petty Cash	\$1,080.00	\$1,080.00	-	-	-
Postage / Shipping	-	-	-	-\$100.00	\$100.00
President Discretionary	-	-	-	-	-
Sign Up Genius	-	-	-	-\$110.00	\$110.00
State Conference / Training	-	\$25.00	-\$25.00	-\$2,000.00	\$1,975.00
Transaction Error / Pass Through	\$514.68	\$440.00	\$74.68	-	\$74.68
Website	-	\$902.38	-\$902.38	-\$100.00	-\$802.38
Pay Pal Fees	-	\$69.32	-\$69.32	-	-\$69.32
Administration Totals	\$7,218.66	-\$6,551.62	\$667.04	\$19,365.00	-\$18,697.96
Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Bingo Night	-	-	-	-	-
Carnival	-	\$2,342.94	-\$2,342.94	-\$2,000.00	-\$342.94
Donuts With Your Favorite Guy	\$1,212.70	\$547.47	\$665.23	\$400.00	\$265.23
Family Movie Night	-	-	-	-	-
Grandparents Breakfast	\$1,453.60	\$751.88	\$701.72	\$400.00	\$301.72
Muffins With Your Favorite Gal	\$1,671.44	\$819.10	\$852.34	\$400.00	\$452.34
Teach or Treat	-	\$1,333.48	-\$1,333.48	-\$1,000.00	-\$333.48
Ultimate Family Fun Night	-	\$1,358.92	-\$1,358.92	-\$1,300.00	-\$58.92
Events Totals	\$4,337.74	-\$7,153.79	-\$2,816.05	-\$3,100.00	\$283.95

Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Boosterthon	\$15,400.50	-	\$15,400.50	\$17,500.00	-\$2,099.50
Box Tops	-	-	-	-	-
Butterbraids	\$8,513.00	\$3,628.50	\$4,884.50	\$3,500.00	\$1,384.50
Cookie Dough	\$14,438.00	\$6,659.00	\$7,779.00	\$5,000.00	\$2,779.00
FNO - Bahama Bucks	-	-	-	\$100.00	-\$100.00
FNO - Chick-fil-A	\$253.06	-	\$253.06	\$300.00	-\$46.94
FNO - Chipotle	-	-	-	\$500.00	-\$500.00
FNO - Crumbl	\$130.00	-	\$130.00	\$200.00	-\$70.00
FNO - Culvers	\$300.00	-	\$300.00	\$300.00	-
FNO - Dairy Queen	-	-	-	-	-
FNO - MOD Pizza	-	-	-	\$150.00	-\$150.00
FNO - Panda Express	-	-	-	\$100.00	-\$100.00
FNO - Peter Piper Pizza	\$347.84	-	\$347.84	\$700.00	-\$352.16
FNO - Rubios	\$436.28	-	\$436.28	\$150.00	\$286.28
FNO - Someburros	-	-	-	\$50.00	-\$50.00
FNO - Venezias	-	-	-	\$50.00	-\$50.00
Harkins Summer Movie	-	-	-	-	-
Rewards Programs	\$679.87	-	\$679.87	\$1,800.00	-\$1,120.13
Smoothie Day	\$7,446.78	\$5,058.18	\$2,388.60	\$2,000.00	\$388.60
Sunshine Acres Clothing Drive	-	-	-	-	-
FNO - Geno'	\$100.00	-	\$100.00	-	\$100.00
Fundraising Totals	\$48,045.33	-\$15,345.68	\$32,699.65	\$32,400.00	\$299.65
Sales	Income	Expenses	Year to Date	Net Budget	More/-Less
Bricks	-	-	-	\$70.00	-\$70.00
Masks	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Pogo Pass	-	-	-	-	-
T-Shirts	\$157.00	\$829.51	-\$672.51	-\$5,000.00	\$4,327.49
Vending	\$2,109.95	\$1,191.49	\$918.46	\$2,500.00	-\$1,581.54
Yearbooks	\$3,070.00	-	\$3,070.00	\$1,100.00	\$1,970.00
Sales Totals	\$5,336.95	-\$2,021.00	\$3,315.95	-\$1,330.00	\$4,645.95
School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Agendas	\$936.83	\$965.48	-\$28.65	-	-\$28.65
AR / Renaissance	-	-	-	-\$5,000.00	\$5,000.00
Art Masterpiece	-	-	-	-\$400.00	\$400.00
Author Visits	-	-	-	-\$1,000.00	\$1,000.00
Career Day	-	-	-	-\$250.00	\$250.00
School Gifts Totals	\$936.83	-\$30,581.84	-\$29,645.01	-\$47,335.00	\$17,689.99

School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Club Shirts	-	\$440.67	-\$440.67	-\$1,000.00	\$559.33
Education / Training	-	-	-	-\$1,000.00	\$1,000.00
Family In Need Fund	-	-	-	-\$500.00	\$500.00
Field Days	-	\$72.00	-\$72.00	-\$1,000.00	\$928.00
Field Trips - 1st Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 2nd Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 3rd Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 4th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 5th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 6th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - Kindergarten	-	-	-	-\$200.00	\$200.00
Field Trips - Pre School	-	-	-	-\$200.00	\$200.00
Field Trips - SPICE	-	-	-	-\$400.00	\$400.00
Hospitality - Holiday Gifts	-	\$3,000.00	-\$3,000.00	-\$2,500.00	-\$500.00
Hospitality - Staff Meals	-	\$1,339.90	-\$1,339.90	-\$2,000.00	\$660.10
Hospitality - Staff Members of the Year	-	-	-	-\$250.00	\$250.00
Hospitality - Teacher/Staff Appreciation Week	-	-	-	-\$1,500.00	\$1,500.00
Oratorical Contest	-	\$167.54	-\$167.54	-	-\$167.54
Requests - Curriculum	-	-	-	-	-
Requests - General	-	\$11,546.37	-\$11,546.37	-\$12,085.00	\$538.63
Requests - Technology	-	-	-	-	-
School Beautification	-	\$6,077.21	-\$6,077.21	-\$7,000.00	\$922.79
Science Fair / STEAM Night	-	\$146.30	-\$146.30	-\$1,250.00	\$1,103.70
Spelling Bee	-	\$195.32	-\$195.32	-\$300.00	\$104.68
Staff Recognition	-	\$560.51	-\$560.51	-\$1,000.00	\$439.49
Student Recognition	-	\$2,030.00	-\$2,030.00	-\$2,000.00	-\$30.00
Supplemental Items - 1st Grade	-	\$373.82	-\$373.82	-\$300.00	-\$73.82
Supplemental Items - 2nd Grade	-	-	-	-\$300.00	\$300.00
Supplemental Items - 3rd Grade	-	\$29.77	-\$29.77	-\$300.00	\$270.23
Supplemental Items - 4th Grade	-	\$886.95	-\$886.95	-\$300.00	-\$586.95
Supplemental Items - 5th Grade	-	-	-	-\$300.00	\$300.00
Supplemental Items - 6th Grade	-	-	-	-\$300.00	\$300.00
Supplemental Items - Kindergarten	-	-	-	-\$300.00	\$300.00
Teacher Classrooms	-	\$2,750.00	-\$2,750.00	-\$2,750.00	-
Visitor Aware	-	-	-	-\$50.00	\$50.00
Volunteer Recognition	-	-	-	-\$400.00	\$400.00
School Gifts Totals	\$936.83	-\$30,581.84	-\$29,645.01	-\$47,335.00	\$17,689.99

Grand Totals

\$65,875.51 -\$61,653.93 \$4,221.58 - \$4,221.58

⊘ These withdrawals had not cleared the bank as of 02/28/2022.

Date	Reference	Details	Withdrawal
02/22/2022	4265	GPS Nutrition	-\$119.70
Total			-\$119.70

Bank Account Balances	07/01/2021	02/28/2022	Last reconciled	Summary for the Period	
Checking - Compass	\$28,049.09	\$32,270.67	02/28/2022	Starting Total	\$28,049.09
Totals	\$28,049.09	\$32,270.67		Income	\$65,875.51
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>				Expenses	-\$61,653.93
				Ending Total	\$4,221.58
					\$32,270.67

Submitted by:
 Name: _____ Signature: _____ Date: _____