

Canyon Rim PTA

General Meeting Minutes (Approved)

May 5, 2022

5:30 PM

- I. Call to Order @ 5:36 p.m.
- II. Introductions / Sign In Sheet
 - a. In attendance: Nikki Little, Chris Stratton, Jeanine Thomas, Sarah Weigley, Lana Murphy, Anna Combe, Nick Controne, Sarah Stratton, Cecilia Campos, Joe Lopat, Bonni Beveridge, Hayley Powell, Liz Luedtke, Kelly DeVar, Wendi Scharnhorst, Jackie Gallaway, Renee Fuentes
- III. Call to Administration
 - a. Announcements
 - i. Next year the district will move to standards based grading (1-4) for all conventional classes in grades K-6. All traditional students in grades K-6 will receive achievement grades (A-F). The Golden Scholars program will not continue next year.
 - b. School Requests
 - i. Motion to approve school request in the amount of \$1500.00 by Jeanine Thomas. Motion approved unanimously.
 - c. Meetings with Principal Recap
- IV. Call to Teachers – Open Forum
 - a. Thank you for Teacher Appreciation Week!
- V. Call to Members – Open Forum
- VI. Review and Approval Meeting Minutes
 - a. April 7, 2022 Meeting
 - i. Motion to approve April 7, 2022 Meeting Minutes by Cecilia Campos. Motion passes unanimously.
- VII. Review Financial Statements (*Wendi*)
 - a. March 2022
 - i. Motion to approve March 2022 financial statement by Chris Stratton. Motion passes unanimously.
 - b. April 2022
 - i. Motion to approve April 2022 financial statement by Sarah Weigley. Motion passes unanimously.
- VIII. General Information
 - a. T-Shirts for next year
 - i. Design Approvals
 - Winner: Cougar Spirit
 - Color—black shirt; Cougar spirit in gold; Canyon Rim Elementary in purple (outline in gold?); Cougar in gray or white
 - Canyon Rim logo with the year on the sleeve
 - ii. Sell vs. Give
 - Give a shirt to every student. We will change the way that we hand out the shirts next year.
 - Kindergarten will get the same shirt as everyone else.

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- b. Step-It-Up Fundraiser
 - i. Met with Jason Markus
 - NOT a fun run. Just asking family and friends to donate to Canyon Rim. At the end of the fundraiser, they bring in a bunch of inflatables and let the kids play as a celebration.
 - ii. Fall dates available (09/28 or 11/02)
 - iii. Personally Guarantee \$26,000
 - iv. Maybe do both?
 - Decision: No Step-it-Up. We don't want to ask for money too many times.
- IX. Discussion Topics
 - a. Roundtable
- X. Upcoming Events
 - a. Smoothie Day – 05/11/2022 (*Jackie*)
 - b. Peter Piper Pizza Yearbook Signing Party FNO – 05/20/2022 (*Cecilia and Steven*)
 - i. 900 flyers should be coming
 - ii. Add a sticker—you must purchase a play pass at the register!
 - iii. Yearbooks should be here in the next couple of weeks.
- XI. Review Past Month Events
 - a. Chipotle and Bahama Bucks FNO – 04/12/2022 (*Cecilia*)
 - i. Chipotle Net Profit = \$306.04
 - Instructions needed for placing online orders—it is not intuitive for entering the code for Canyon Rim.
 - ii. Bahama Bucks Net Profit = \$79.51
 - b. Quick Quack Fundraiser – 04/20/2022 (*Steven*)
 - i. Net Profit = \$250
 - c. Smoothie Day – 04/27/2022 (*Liz and Jeanine*)
 - i. Total Smoothies Sold = 571
 - ii. Net Profit = \$600.00
- XII. PTA Business
 - a. Calendar
 - i. Monthly Worth Printing?—yes
 - ii. Do we want to preplan for next year?—yes
 - b. PTA Convention – June 24th and 25th
 - i. Who wants to attend, and do we want to register separately?
 - Steve Weigley, Chris Stratton, Sarah Stratton, Lana Murphy will attend. Bonni Beveridge may attend—checking on vacation dates
 - c. VNET Expo – 08/13/2022
 - i. Good for membership and fundraising—lots of vendors attend;
 - ii. President and Treasurer will attend. Anyone else if free to come as well.
 - d. Roundtable

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XIII. Committee Reports

- a. Publicity (*Sarah*)
- b. Membership (*Jeremy*)
- c. Fundraising (*Cecilia*)
 - i. POGO passes—prices increased to \$45.99. We will still get a \$5 donation per pass.
- d. Hospitality (*Jackie*)
 - i. Under budget for Teacher Appreciation.
 - ii. End of year breakfast—no bagels

XIV. Summer Meeting Dates and Times

- e. June – 5:30 PM June 13th @ Location TBD
- f. Pre-Budget Meeting – 4:00 PM June 27th @ Weigley House
- g. July – 5:30 PM July 14th @ Canyon Rim Library

XV. Adjournment @ 7:34

PTA School Requests

Meeting: May 5, 2022

Item Requested	How it will Impact Staff, Students and Families?	Amount Requested	Not to Exceed?	Includes Tax	Includes Shipping	Approved By Administration	Pay by School	Pay by PTA	PTA Budget Line Item	Approved By PTA
Bouncies for Water Day	Will give students a better experience with more items to do at the end of the year Water Day.	\$ 1,500.00	X	Yes	N/A	Yes	No	Yes	Requests - General	Yes

\$ 1,500.00

\$ 1,500.00	Requests - General
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Canyon Rim PTA FY 2021

Treasurer's Report

07/01/2021 - 04/30/2022

Administration	Income	Expenses	Year to Date	Net Budget	More/-Less
Accounting Software	-	\$159.45	-\$159.45	-\$160.00	\$0.55
Annual Audit / Financial Review	-	\$320.00	-\$320.00	-\$400.00	\$80.00
Bank Charges	-	\$318.02	-\$318.02	-	-\$318.02
Banners	-	\$1,121.49	-\$1,121.49	-\$1,000.00	-\$121.49
Carryover From Previous Year	-	-	-	\$23,000.00	-\$23,000.00
Credit Card Transaction Charges	-	-	-	-\$200.00	\$200.00
Gifts / Donations	\$2,271.48	-	\$2,271.48	-	\$2,271.48
Insurance	-	-	-	-\$165.00	\$165.00
Membership Dues 2021-2022	\$3,647.50	\$922.00	\$2,725.50	\$1,900.00	\$825.50
Membership Dues 2022-2023	-	-	-	-	-
Membership Incentives	-	\$839.74	-\$839.74	-\$500.00	-\$339.74
Office Supplies (PTA Only)	-	\$205.37	-\$205.37	-\$200.00	-\$5.37
Pantry Items	-	\$303.09	-\$303.09	-\$600.00	\$296.91
Pay Pal Fees	-	\$69.32	-\$69.32	-	-\$69.32
Petty Cash	\$2,845.00	\$2,845.00	-	-	-
Postage / Shipping	-	-	-	-\$100.00	\$100.00
President Discretionary	-	\$81.82	-\$81.82	-	-\$81.82
Sign Up Genius	-	-	-	-\$110.00	\$110.00
State Conference / Training	-	\$25.00	-\$25.00	-\$2,000.00	\$1,975.00
Transaction Error / Pass Through	\$514.68	\$514.68	-	-	-
Website	-	\$902.38	-\$902.38	-\$100.00	-\$802.38
Administration Totals	\$9,278.66	-\$8,627.36	\$651.30	\$19,365.00	-\$18,713.70
Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Bingo Night	-	-	-	-	-
Carnival	\$14,684.46	\$9,885.89	\$4,798.57	-\$2,000.00	\$6,798.57
Donuts With Your Favorite Guy	\$1,212.70	\$547.47	\$665.23	\$400.00	\$265.23
Family Movie Night	-	-	-	-	-
Grandparents Breakfast	\$1,453.60	\$751.88	\$701.72	\$400.00	\$301.72
Muffins With Your Favorite Gal	\$1,671.44	\$819.10	\$852.34	\$400.00	\$452.34
Teach or Treat	-	\$1,333.48	-\$1,333.48	-\$1,000.00	-\$333.48
Ultimate Family Fun Night	-	\$1,358.92	-\$1,358.92	-\$1,300.00	-\$58.92
Events Totals	\$19,022.20	-\$14,696.74	\$4,325.46	-\$3,100.00	\$7,425.46

Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Boosterthon	\$49,922.60	\$22,954.05	\$26,968.55	\$17,500.00	\$9,468.55
Box Tops	\$106.20	-	\$106.20	-	\$106.20
Butterbraids	\$8,513.00	\$3,628.50	\$4,884.50	\$3,500.00	\$1,384.50
Cookie Dough	\$14,438.00	\$6,659.00	\$7,779.00	\$5,000.00	\$2,779.00
FNO - Bahama Bucks	\$79.51	-	\$79.51	\$100.00	-\$20.49
FNO - Chick-fil-A	\$253.06	-	\$253.06	\$300.00	-\$46.94
FNO - Chipotle	-	-	-	\$500.00	-\$500.00
FNO - Crumbl	\$130.00	-	\$130.00	\$200.00	-\$70.00
FNO - Culvers	\$300.00	-	\$300.00	\$300.00	-
FNO - Dairy Queen	-	-	-	-	-
FNO - Geno's Pizza	\$100.00	-	\$100.00	-	\$100.00
FNO - MOD Pizza	\$194.70	-	\$194.70	\$150.00	\$44.70
FNO - Panda Express	\$155.80	-	\$155.80	\$100.00	\$55.80
FNO - Peter Piper Pizza	\$347.84	-	\$347.84	\$700.00	-\$352.16
FNO - Quick Quack Car Wash	\$270.00	\$250.00	\$20.00	-	\$20.00
FNO - Rubios	\$436.28	-	\$436.28	\$150.00	\$286.28
FNO - Someburros	\$439.38	-	\$439.38	\$50.00	\$389.38
FNO - Venezias	-	-	-	\$50.00	-\$50.00
Harkins Summer Movie	-	-	-	-	-
Rewards Programs	\$1,333.88	-	\$1,333.88	\$1,800.00	-\$466.12
Smoothie Day	\$9,206.78	\$5,058.18	\$4,148.60	\$2,000.00	\$2,148.60
Sunshine Acres Clothing Drive	-	-	-	-	-
Fundraising Totals	\$86,227.03	-\$38,549.73	\$47,677.30	\$32,400.00	\$15,277.30
Sales	Income	Expenses	Year to Date	Net Budget	More/-Less
Bricks	-	-	-	\$70.00	-\$70.00
Masks	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Pogo Pass	\$65.00	-	\$65.00	-	\$65.00
T-Shirts	\$157.00	\$829.51	-\$672.51	-\$5,000.00	\$4,327.49
Vending	\$2,452.65	\$1,376.75	\$1,075.90	\$2,500.00	-\$1,424.10
Yearbooks	\$5,001.00	-	\$5,001.00	\$1,100.00	\$3,901.00
Sales Totals	\$7,675.65	-\$2,206.26	\$5,469.39	-\$1,330.00	\$6,799.39
School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Agendas	\$936.83	\$965.48	-\$28.65	-	-\$28.65
AR / Renaissance	-	-	-	-\$5,000.00	\$5,000.00
Art Masterpiece	-	-	-	-\$400.00	\$400.00
Author Visits	-	-	-	-\$1,000.00	\$1,000.00
School Gifts Totals	\$936.83	-\$32,775.18	-\$31,838.35	-\$47,335.00	\$15,496.65

School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Career Day	-	\$117.81	-\$117.81	-\$250.00	\$132.19
Club Shirts	-	\$440.67	-\$440.67	-\$1,000.00	\$559.33
Education / Training	-	-	-	-\$1,000.00	\$1,000.00
Family In Need Fund	-	\$250.00	-\$250.00	-\$500.00	\$250.00
Field Days	-	\$72.00	-\$72.00	-\$1,000.00	\$928.00
Field Trips - 1st Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 2nd Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 3rd Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 4th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 5th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 6th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - Kindergarten	-	-	-	-\$200.00	\$200.00
Field Trips - Pre School	-	-	-	-\$200.00	\$200.00
Field Trips - SPICE	-	-	-	-\$400.00	\$400.00
Hospitality - Holiday Gifts	-	\$3,000.00	-\$3,000.00	-\$2,500.00	-\$500.00
Hospitality - Staff Meals	-	\$1,339.90	-\$1,339.90	-\$2,000.00	\$660.10
Hospitality - Staff Members of the Year	-	-	-	-\$250.00	\$250.00
Hospitality - Teacher/Staff Appreciation Week	-	-	-	-\$1,500.00	\$1,500.00
Oratorical Contest	-	\$167.54	-\$167.54	-	-\$167.54
Requests - Curriculum	-	-	-	-	-
Requests - General	-	\$12,462.89	-\$12,462.89	-\$12,085.00	-\$377.89
Requests - Technology	-	-	-	-	-
School Beautification	-	\$6,077.21	-\$6,077.21	-\$7,000.00	\$922.79
Science Fair / STEAM Night	-	\$146.30	-\$146.30	-\$1,250.00	\$1,103.70
Spelling Bee	-	\$195.32	-\$195.32	-\$300.00	\$104.68
Staff Recognition	-	\$1,262.98	-\$1,262.98	-\$1,000.00	-\$262.98
Student Recognition	-	\$2,236.54	-\$2,236.54	-\$2,000.00	-\$236.54
Supplemental Items - 1st Grade	-	\$373.82	-\$373.82	-\$300.00	-\$73.82
Supplemental Items - 2nd Grade	-	-	-	-\$300.00	\$300.00
Supplemental Items - 3rd Grade	-	\$29.77	-\$29.77	-\$300.00	\$270.23
Supplemental Items - 4th Grade	-	\$886.95	-\$886.95	-\$300.00	-\$586.95
Supplemental Items - 5th Grade	-	-	-	-\$300.00	\$300.00
Supplemental Items - 6th Grade	-	-	-	-\$300.00	\$300.00
Supplemental Items - Kindergarten	-	-	-	-\$300.00	\$300.00
Teacher Classrooms	-	\$2,750.00	-\$2,750.00	-\$2,750.00	-
Visitor Aware	-	-	-	-\$50.00	\$50.00
Volunteer Recognition	-	-	-	-\$400.00	\$400.00
School Gifts Totals	\$936.83	-\$32,775.18	-\$31,838.35	-\$47,335.00	\$15,496.65

Grand Totals

\$123,140.37 -\$96,855.27 \$26,285.10 - \$26,285.10

⊘ These withdrawals had not cleared the bank as of 04/30/2022.

Date	Reference	Details	Withdrawal
03/23/2022	4276 VOID	VOID VOID	
04/18/2022	Withdrawal	Member Hub	-\$5.50
04/29/2022	4287	Marilee Garbison	-\$48.02
Total			-\$53.52

Bank Account Balances	07/01/2021	04/30/2022	Last reconciled	Summary for the Period	
Checking - Compass	\$28,049.09	\$54,334.19	04/30/2022	Starting Total	\$28,049.09
Totals	\$28,049.09	\$54,334.19		Income	\$123,140.37
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>				Expenses	-\$96,855.27
				Ending Total	\$54,334.19

Submitted by:

Name: _____ Signature: _____ Date: _____