

Canyon Rim PTA

General Meeting Minutes (Approved)

July 14, 2022

5:30 PM

- I. Call to Order @ 5:31 PM
- II. Introductions / Sign In Sheet
 - a. In attendance: Steven Weigley, Sarah Weigley, Chris Stratton, Lana Murphy, Anna Combe, Nick Controne, Joe Lopat, Bonni Beveridge, Hayley Powell, Liz Luedtke, Jackie Galloway, Ashley Johnson, Monica Garza, Derek Serrano, Jai Pester, Nicole Butler, Justin Wagner, Andrea Cerf
- III. Call to Administration
 - a. Announcements
 - i. New flooring installed in gym and classrooms over the summer.
 - ii. Ring doorbell installed next to front door.
 - Front doors will be locked during school operating hours.
 - b. School Requests
 - i. Motion to approve school request in the amount of \$750.00 by Liz Luedtke. Motion approved unanimously.
 - c. Meetings with Principal Recap
- IV. Call to Teachers – Open Forum
- V. Call to Members – Open Forum
- VI. Review and Approval Meeting Minutes
 - a. June 13, 2022 Meeting
 - i. Motion to approve June 13, 2022 Meeting Minutes by Chris Stratton. Motion passes unanimously.
- VII. Review Financial Statements (*Chris*)
 - a. June 2022
 - i. Motion to approve June 2022 financial statements by Chris Stratton. Motion passes unanimously.
- VIII. General Information
 - a. Tropical Smoothie unable to be a vendor this year.
 - i. Replacing Smoothie Days with Kona Ice which comes with a guaranteed return amount of \$2,700.
- IX. Discussion Topics
 - a. School Security Update
 - i. Waiting on quote for Vinyl that will allow people to see out of the doors and windows, but not allow people to see in.
 - ii. Still need to schedule a meeting with Superintendent
 - iii. Waiting on training and procedures from District for ring doorbell installed over summer.
 - b. Roundtable

Canyon Rim PTA

General Meeting Minutes (continued) (Approved)

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- X. PTA Business
 - a. Audit Update
 - i. Everything turned over and it is underway.
 - b. PTA Bulletin Board
 - i. Hayley to update.
 - c. PTA Convention Recap
 - i. Met with vendors, new and old
 - ii. Lots of good ideas, learning opportunities and team building
 - d. VNET Expo – 08/13/2022
 - i. Steven, Bonni, Chris, Liz, Lana and Jai to attend
 - e. Roundtable
- XI. Upcoming Events (see Event Manager attachment)
 - a. Back To School Night – 07/22/2022 (*Steven*)
 - i. Setup near school entrance (Gym maybe not available)
 - ii. Top 10 list for parents which includes communication items
 - iii. Raffles for Amazon, Frys and PTA Membership
 - iv. Need copies of all forms
 - b. First Day of School – 07/26/2022 (*Steven*)
 - i. Help guide new students and families.
 - c. Curriculum Nights – Virtual (08/09/2022) (*Steven*)
 - i. Something for teacher to add to their presentation.
 - ii. Check what we used last year
 - d. Peter Piper Pizza Back to School Party FNO – 08/19/2021 (*Liz*)
 - i. Date changes to 19th as 12th was unavailable.
 - ii. Have flyers for Amazon, Frys and PTA Membership to hand out.
 - e. Kona Day – 08/17/2022 (*Jackie*)
 - i. Don't need to be around but could be for line management at 1st one.
 - f. Grandparents Breakfast – 09/09/2022 (*Steven*)
 - i. Talk to Hallie about options other than pancakes (French Toast Sticks)
 - ii. Order bacon and drinks
 - iii. Chris to talk with Starbucks for coffee donation.
 - g. Butterbraids / Cookie Dough Fundraiser – 09/12/2022 (*Liz*)
- XII. Review Past Month Events
 - a. None

Canyon Rim PTA
General Meeting Minutes (continued) (Approved)
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- XIII. Committee Reports
 - a. Publicity (*Hayley*)
 - i. Rewards Program on social media
 - ii. Flyers for first week or back to school night?
 - b. Membership (*Jai*)
 - i. 36 Member signed up so far in July
 - c. Fundraising (*Liz*)
 - i. Contacting Cookie Dough and Butterbraids for finalization
 - d. Hospitality (*Jackie*)
 - i. First Staff Meeting - Providing Breakfast
 - e. Event Manager (*Sarah*)
 - i. Upcoming Event Things to Remember Lists Provided
- XIV. Next Meeting Date and Time
 - a. August 4, 2022 @ 5:30 PM @ Canyon Rim Library
- XV. Adjournment @ 8:11 PM

PTA School Requests

Meeting: July 14, 2022

Item Requested	How it will Impact Staff, Students and Families?	Amount Requested	Not to Exceed?	Includes Tax	Includes Shipping	Approved By Administration	Pay by School	Pay by PTA	PTA Budget Line Item	Approved By PTA
Site license for TeacherMade.com	When we experienced the toner shortage this year, we were introduced to this awesome resource. We can scan in PDF documents and convert them to fillable worksheets for students. This significantly cuts down on paper, toner, etc. For students, though, it allows them to complete things online at school OR at home, and receive instantaneous feedback. It also saves significant grading time and fully aligns with Google Classroom. It is flexible where teachers can track student scores, progress on assignments, missing assignments, and teachers can determine reteaching based on immediate feedback. Only the "PRO" version aligns with Google Classroom. A few of us have paid out of pocket, and as more of us have become interested, we realized we could divide/conquer, meaning all teachers in a grade level could share the labor of setting up the worksheets, and then enter ALL spelling pages, spelling tests, math pages, and more - and be able to use it from year to year without having to recreate the documents. It is quite a program. Our TIE, Jim Preble, introduced it to us, recommended it, and helped those of us who were interested to see where we could make it work. I polled teachers 2nd-6th, plus Resource and SPICE, and most are interested in using this program. While some things will still stay on paper, TeacherMade is always available to create a digital resource.	\$ 650.00	X	Yes	N/A	Yes	No	Yes	Requests - General	Yes
Smores Annual Subscription for Joe Lopat	Provided monthly newsletter communication for families and staff	\$ 100.00	X	Yes	N/A	Yes	No	Yes	Requests - General	Yes

\$ 750.00

\$ 750.00	Requests - General
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PTA Request Tabled for Review at Future Meeting

Item Requested	How it will Impact Students?	Amount Requested	Not to Exceed?	Includes Tax	Includes Shipping	Approved By Administration	Tabled Reason
Teachers Pay Teachers interactive notebook for ELA, Math & Science and Amazon math posters, superhero all about me posters, superhero pencils.	The interactive notebooks will help students to better understand concepts and have organized notes to refer to. The math poster will allow students a visual in the classroom to help them with key words for math word problems. The all about me posters will be used for Super Student of the week and the superhero pencils will give them a special pencil to write with.	\$ 90.00	X	Yes	Yes	Yes	Requests budget availability for current year is lower than previous years and this request is something that would affect one class of students rather than the whole of the school. We wanted to take a look at the budget with the membership before making a final decision.

FINACIAL SUMMARY JUNE 2022



GRAND TOTALS

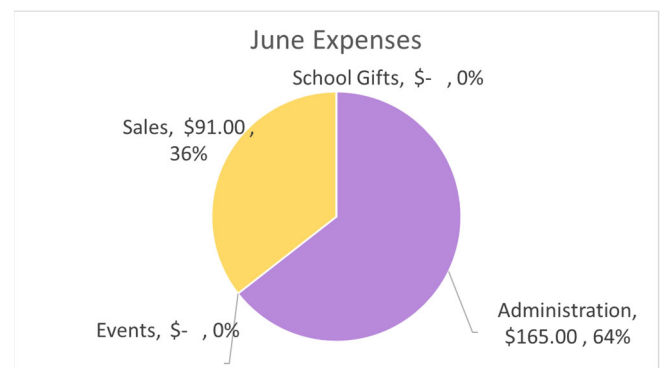
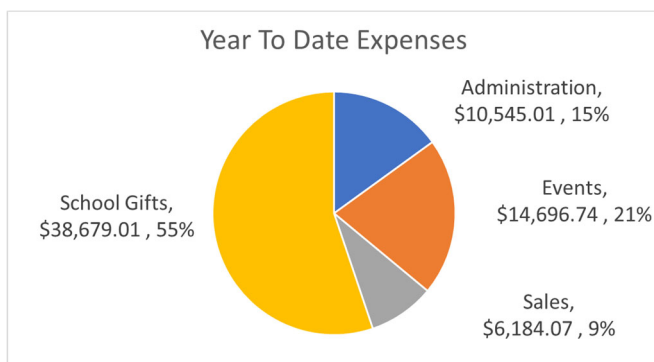
INCOME	EXPENSES	BALANCE
\$128,865.38	(\$110,820.56)	\$18,044.82

SUMMARY

June is typically the month with the least activity and the final month of our fiscal year. We only had two items we paid for: Insurance Premium for next year and the bricks that were ordered at the end of the year.

BREAKDOWN BY CATEGORY

CATEGORY	YTD INCOME	YTD EXPENSE	JUNE INCOME	JUNE EXPENSE	ITEMS RESPONSIBLE FOR CHANGES
Administration	\$9,733.66	\$10,545.01	-	\$165.00	Insurance
Events	\$19,095.20	\$14,696.74	-	-	N/A
Fundraising	\$88,119.49	\$40,715.73	-	-	N/A
Sales	\$10,980.20	\$6,184.07	-	\$91.00	Bricks
School Gifts	-	\$38,679.01	-	-	N/A



PENDING ITEMS

- Yearbook Signing Party – Check from Peter Piper

Canyon Rim PTA FY 2021

Treasurer's Report

07/01/2021 - 06/30/2022

Administration	Income	Expenses	Year to Date	Net Budget	More/-Less
Accounting Software	-	\$159.45	-\$159.45	-\$160.00	\$0.55
Annual Audit / Financial Review	-	\$320.00	-\$320.00	-\$400.00	\$80.00
Bank Charges	-	\$318.02	-\$318.02	-	-\$318.02
Banners	-	\$1,121.49	-\$1,121.49	-\$1,000.00	-\$121.49
Carryover From Previous Year	-	-	-	\$23,000.00	-\$23,000.00
Credit Card Transaction Charges	-	-	-	-\$200.00	\$200.00
Electronic Transaction Fees	-	\$9.00	-\$9.00	-	-\$9.00
Gifts / Donations	\$2,331.48	-	\$2,331.48	-	\$2,331.48
Insurance	-	\$165.00	-\$165.00	-\$165.00	-
Membership Dues 2021-2022	\$3,647.50	\$907.50	\$2,740.00	\$1,900.00	\$840.00
Membership Dues 2022-2023	\$45.00	-	\$45.00	-	\$45.00
Membership Incentives	-	\$839.74	-\$839.74	-\$500.00	-\$339.74
Office Supplies (PTA Only)	-	\$205.37	-\$205.37	-\$200.00	-\$5.37
Pantry Items	-	\$303.09	-\$303.09	-\$600.00	\$296.91
Pay Pal Fees	-	\$184.50	-\$184.50	-	-\$184.50
Petty Cash	\$3,195.00	\$3,195.00	-	-	-
Postage / Shipping	-	-	-	-\$100.00	\$100.00
President Discretionary	-	\$81.82	-\$81.82	-	-\$81.82
Sign Up Genius	-	-	-	-\$110.00	\$110.00
State Conference / Training	-	\$1,275.00	-\$1,275.00	-\$2,000.00	\$725.00
Transaction Error / Pass Through	\$514.68	\$514.68	-	-	-
Website	-	\$1,038.89	-\$1,038.89	-\$100.00	-\$938.89
Administration Totals	\$9,733.66	-\$10,638.55	-\$904.89	\$19,365.00	-\$20,269.89
Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Bingo Night	-	-	-	-	-
Carnival	\$14,851.00	\$9,885.89	\$4,965.11	-\$2,000.00	\$6,965.11
Donuts With Your Favorite Guy	\$1,212.70	\$547.47	\$665.23	\$400.00	\$265.23
Family Movie Night	-	-	-	-	-
Grandparents Breakfast	\$1,453.60	\$751.88	\$701.72	\$400.00	\$301.72
Muffins With Your Favorite Gal	\$1,671.44	\$819.10	\$852.34	\$400.00	\$452.34
Teach or Treat	-	\$1,333.48	-\$1,333.48	-\$1,000.00	-\$333.48
Ultimate Family Fun Night	-	\$1,358.92	-\$1,358.92	-\$1,300.00	-\$58.92
Events Totals	\$19,188.74	-\$14,696.74	\$4,492.00	-\$3,100.00	\$7,592.00
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Boosterthon	\$49,922.60	\$22,954.05	\$26,968.55	\$17,500.00	\$9,468.55
Box Tops	\$129.60	-	\$129.60	-	\$129.60
Butterbraids	\$8,513.00	\$3,628.50	\$4,884.50	\$3,500.00	\$1,384.50
Cookie Dough	\$14,438.00	\$6,659.00	\$7,779.00	\$5,000.00	\$2,779.00

Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
FNO - Bahama Bucks	\$79.51	-	\$79.51	\$100.00	-\$20.49
FNO - Chick-fil-A	\$253.06	-	\$253.06	\$300.00	-\$46.94
FNO - Chipotle	\$306.04	-	\$306.04	\$500.00	-\$193.96
FNO - Crumbl	\$130.00	-	\$130.00	\$200.00	-\$70.00
FNO - Culvers	\$300.00	-	\$300.00	\$300.00	-
FNO - Dairy Queen	-	-	-	-	-
FNO - Geno's Pizza	\$100.00	-	\$100.00	-	\$100.00
FNO - MOD Pizza	\$194.70	-	\$194.70	\$150.00	\$44.70
FNO - Panda Express	\$155.80	-	\$155.80	\$100.00	\$55.80
FNO - Peter Piper Pizza	\$347.84	-	\$347.84	\$700.00	-\$352.16
FNO - Quick Quack Car Wash	\$270.00	\$250.00	\$20.00	-	\$20.00
FNO - Rubios	\$436.28	-	\$436.28	\$150.00	\$286.28
FNO - Someburros	\$439.38	-	\$439.38	\$50.00	\$389.38
FNO - Venezias	-	-	-	\$50.00	-\$50.00
Harkins Summer Movie	-	-	-	-	-
Rewards Programs	\$1,453.65	-	\$1,453.65	\$1,800.00	-\$346.35
Smoothie Day	\$10,650.03	\$7,224.18	\$3,425.85	\$2,000.00	\$1,425.85
Sunshine Acres Clothing Drive	-	-	-	-	-
Fundraising Totals	\$88,119.49	-\$40,715.73	\$47,403.76	\$32,400.00	\$15,003.76
Sales	Income	Expenses	Year to Date	Net Budget	More/-Less
Bricks	\$200.00	\$91.00	\$109.00	\$70.00	\$39.00
Masks	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Pogo Pass	\$65.00	-	\$65.00	-	\$65.00
T-Shirts	\$157.00	\$829.51	-\$672.51	-\$5,000.00	\$4,327.49
Vending	\$2,652.20	\$1,376.75	\$1,275.45	\$2,500.00	-\$1,224.55
Yearbooks	\$7,906.00	\$3,886.81	\$4,019.19	\$1,100.00	\$2,919.19
Sales Totals	\$10,980.20	-\$6,184.07	\$4,796.13	-\$1,330.00	\$6,126.13
School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Agendas	\$936.83	\$965.48	-\$28.65	-	-\$28.65
AR / Renaissance	-	-	-	-\$5,000.00	\$5,000.00
Art Masterpiece	-	\$228.51	-\$228.51	-\$400.00	\$171.49
Author Visits	-	-	-	-\$1,000.00	\$1,000.00
Career Day	-	\$117.81	-\$117.81	-\$250.00	\$132.19
Club Shirts	-	\$440.67	-\$440.67	-\$1,000.00	\$559.33
Education / Training	-	-	-	-\$1,000.00	\$1,000.00
Family In Need Fund	-	\$250.00	-\$250.00	-\$500.00	\$250.00
Field Days	-	\$1,516.54	-\$1,516.54	-\$1,000.00	-\$516.54
Field Trips - 1st Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 2nd Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 3rd Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 4th Grade	-	-	-	-\$200.00	\$200.00

School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Field Trips - 5th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 6th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - Kindergarten	-	-	-	-\$200.00	\$200.00
Field Trips - Pre School	-	-	-	-\$200.00	\$200.00
Field Trips - SPICE	-	-	-	-\$400.00	\$400.00
Hospitality - Holiday Gifts	-	\$3,000.00	-\$3,000.00	-\$2,500.00	-\$500.00
Hospitality - Staff Meals	-	\$1,339.90	-\$1,339.90	-\$2,000.00	\$660.10
Hospitality - Staff Members of the Year	-	-	-	-\$250.00	\$250.00
Hospitality - Teacher/Staff Appreciation Week	-	\$836.92	-\$836.92	-\$1,500.00	\$663.08
Oratorical Contest	-	\$167.54	-\$167.54	-	-\$167.54
Requests - Curriculum	-	-	-	-	-
Requests - General	-	\$12,462.89	-\$12,462.89	-\$12,085.00	-\$377.89
Requests - Technology	-	-	-	-	-
School Beautification	-	\$6,077.21	-\$6,077.21	-\$7,000.00	\$922.79
Science Fair / STEAM Night	-	\$146.30	-\$146.30	-\$1,250.00	\$1,103.70
Spelling Bee	-	\$195.32	-\$195.32	-\$300.00	\$104.68
Staff Recognition	-	\$1,923.36	-\$1,923.36	-\$1,000.00	-\$923.36
Student Recognition	-	\$4,619.28	-\$4,619.28	-\$2,000.00	-\$2,619.28
Supplemental Items - 1st Grade	-	\$373.82	-\$373.82	-\$300.00	-\$73.82
Supplemental Items - 2nd Grade	-	-	-	-\$300.00	\$300.00
Supplemental Items - 3rd Grade	-	\$29.77	-\$29.77	-\$300.00	\$270.23
Supplemental Items - 4th Grade	-	\$886.95	-\$886.95	-\$300.00	-\$586.95
Supplemental Items - 5th Grade	-	-	-	-\$300.00	\$300.00
Supplemental Items - 6th Grade	-	-	-	-\$300.00	\$300.00
Supplemental Items - Kindergarten	-	-	-	-\$300.00	\$300.00
Teacher Classrooms	-	\$2,750.00	-\$2,750.00	-\$2,750.00	-
Visitor Aware	-	-	-	-\$50.00	\$50.00
Volunteer Recognition	-	\$350.74	-\$350.74	-\$400.00	\$49.26
School Gifts Totals	\$936.83	-\$38,679.01	-\$37,742.18	-\$47,335.00	\$9,592.82

Grand Totals					
	\$128,958.92	-\$110,914.10	\$18,044.82	-	\$18,044.82

Bank Account Balances	07/01/2021	06/30/2022	Last reconciled	Summary for the Period	
Checking - Compass	\$28,049.09	\$46,093.91	06/30/2022	Starting Total	\$28,049.09
Totals	\$28,049.09	\$46,093.91		Income	\$128,958.92
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>				Expenses	-\$110,914.10
				Ending Total	\$46,093.91

Submitted by:

Name: _____ Signature: _____ Date: _____
