

Canyon Rim PTA

General Meeting Minutes (Approved)

June 11, 2020

4:00 PM

- I. Call to Order 4:04 PM
- II. Introductions / Sign In Sheet
In attendance: Charlie Collier, Joe Lopat, Monica Garza, Cecilia Campos, Steve Weigley, Sarah Weigley, Wendi Howe, Kelli Hinkhouse, Michaela Dooling, Tatum DeCotiis, Clark Gregory, Jeremy Crawford
- III. Call to Administration
 - a. Announcements
 - i. New artwork
 - ii. New building manager
 - iii. Marketing-kindergarten school tour; full school tour
 - iv. Need school site council participants
 - v. Traditional training-requesting posters
 - vi. Few new teachers - kindergarten, first grade (2)
 - vii. We will be in business - district still making decisions
 - b. School Requests
 - i. IXL for math only- amount unclear - tabled
 - ii. Brainpop- tabled
 - iii. Motion to approve school requests in the amount on \$1150.00 by Wendi Howe. Motion carries.
 - c. Meetings with Principal Recap
- IV. Call to Teachers – Open Forum
- V. Call to Members – Open Forum
- VI. Review and Approval Meeting Minutes
 - a. May 7, 2020 Meeting
 - i. Motion to approve May 7, 2020 meeting minutes by Sarah Weigley. Motion carries.
- VII. Review Financial Statements (*Kelli*)
 - a. May 2020
 - i. Motion to approve May 2020 financial statements by Kelli Hinkhouse. Motion carries.
- VIII. Upcoming Events
 - a. None

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IX. Old Business

- a. Harkins Summer Movie Tickets Update (*Wendi*)
 - i. We have about \$200 outstanding. Will be reaching out again with a deadline of June 30th and if no response those items will be processed as donations to the PTA.
- b. 2020-2021 Board Members Transition Meetings
 - i. Vice President – Completed on 05/14/2020
 - ii. Treasurer – Completed on 05/14/2020
 - iii. Asst Treasurer - Completed on 05/12/2020
 - iv. Fundraising – Completed on 04/29/2020
 - v. Publicity – Completed on 05/11/2020
 - vi. Membership – Completed on 05/15/2020
- c. Spirit Shirts for 2020-2021
 - i. Black shirts with cougar emblem
- d. Ideas for Purchasing Items
- e. AR for 2020-2021-verify with Joe is this is acceptable
 - i. All Traditional 1st to 6th
 - ii. 2nd
 - iii. 3rd - 2 classes
 - iv. 4th
 - v. 6th
 - vi. Star 1st 2nd 3rd 4th and traditional
- f. Roundtable

X. New Business

- a. 2020 – 2021 PTA Calendar Date Finalization
 - i. Sarah will format and make changes to calendar
- b. Roundtable
 - i. Sarah to look into setting up an Instagram account
 - ii. Moneyminder offers a system that allows us to collect money online for a store or donations - we will look into adding it as an option
 - iii. Venmo - we will look into adding it as an option

XI. Committee Reports

- a. Membership (*Misty / Wendi*)
- b. Volunteer (*Misty / Wendi*)
- c. Fundraising (*Wendi / Cecilia*)
- d. Hospitality (*Wendi*)
 - i. End of year celebration moved to beginning of year celebration-discuss in September
- e. Event Manager (*Monica*)
- f. Publicity (*Ali / Sarah*)

XII. Review Past Month Events

- a. None

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- XIII. Next Scheduled Meeting Date
 - a. Executive Pre-Budget Meeting = 06/26/2000 @ 3:00 PM
 - i. Look over packet
 - b. July 2020 Meeting = 07/09/2020 @ 5:00 PM @ The HUB
 - i. Board members must pay membership dues
- XIV. Adjournment 7:00 PM

PTA School Requests

Meeting: June 11, 2020

Item Requested	How it will Impact Students?	Amount Requested	Not to Exceed?	Includes Tax	Includes Shipping	Approved By Administration	Pay by School	Pay by PTA	PTA Budget Line Item	Approved By PTA
1. Cate Chair Pads 2. Crate Chair Plastic Crates 3. Movement Cushions 4. Storage/Shelf 5. Floor Cushions 6. Short Tables 7. Saucer Chair 8. Center Time Signs 9. Stools	Flexible seating allows students to take charge of their learning and make the choices that work best for them. During independent work times, they choose a location in the classroom that works for them. Currently, my students are choosing to work in a variety of locations in our room such as: at different tables, or sitting/laying on the floor with a clipboard. Making sure students are comfortable is an essential component in motivating them. I have seen how choice can positively affect my student's work and demeanor and hope that the additional options will help us grow even more!	\$ 750.00	X	Yes	Yes	Yes	No	Yes	Requests - General	Yes
Annual Smore Subscription for Principal	Newsletter communication between parents, community and school.	\$ 100.00	X	Yes	N/A	Yes	No	Yes	Requests - General	Yes
Paint to refurbish wall in Library and Wall Ball Court	School Beautification Projects - Make students proud to attend Canyon Rim and make the campus appealing to families.	\$ 300.00	X	Yes	N/A	Yes	No	Yes	PTA School of Excellence	Yes
IXL - school-wide subscription Estimated 800 students and 45 teachers	A large amount of resources for math and language arts that can be assigned by grade level and tracked by the teacher for student progress. Many teachers have used it for free during the closure and several have requested a site-wide license. This is a great program for intervention time, and can also be used by students from home.			N/A	N/A	Yes	No	Yes	Requests - General	Tabled
BrainPop site licenses - school-wide (called Yearly SCHOOL Access on their website). 12-month subscription - BrainPop (appropriate for 3-6): \$2,195 12-month subscription - BrainPop Jr. (appropriate for P-2): \$1,795 With the school combo bundle, they will deduct \$1,040 if you purchase both.	It is a great supplement for classroom teaching for social studies, science, math, and language arts. There are many 3-6 minute long videos, quizzes, games, vocabulary exercises, and even coding for each video offered. There are more tools than what I have mentioned, such as technology/creativity tools that students can use. This would be a great supplemental or intervention tool. Grades and data for quizzes and games are tracked and given to teachers to measure growth.	\$ 2,950.00		N/A	N/A	No	No	Yes	Requests - General	Tabled

\$ 1,150.00

\$ 850.00	Request - General
\$ 300.00	PTA School of Excellence

Canyon Rim PTA FY 2019

Treasurer's Report

07/01/2019 - 05/31/2020

Administration	Income	Expenses	Year to Date	Net Budget	More/-Less
Accounting Software	-	\$165.36	-\$165.36	-\$160.00	-\$5.36
Annual Audit / Financial Review	-	\$360.00	-\$360.00	-\$300.00	-\$60.00
Bank Charges	-	\$22.00	-\$22.00	-\$50.00	\$28.00
Banners	-	\$1,944.79	-\$1,944.79	-\$2,500.00	\$555.21
Carryover From Previous Year	\$1,103.23	-	\$1,103.23	-	\$1,103.23
Event Supplies	-	\$564.07	-\$564.07	-\$750.00	\$185.93
Gifts / Donations	\$11,421.24	-	\$11,421.24	-	\$11,421.24
Insurance	-	-	-	-\$165.00	\$165.00
Membership Dues 2019-2020	\$2,535.00	\$1,076.50	\$1,458.50	\$1,175.00	\$283.50
Membership Dues 2020-2021	-	-	-	-	-
Membership Incentives	-	-	-	-\$250.00	\$250.00
Office Supplies (PTA Only)	-	-	-	-\$300.00	\$300.00
PayPal Charges	-	\$153.20	-\$153.20	-\$200.00	\$46.80
Petty Cash	\$2,080.00	\$2,080.00	-	-	-
Postage / Shipping	-	\$31.88	-\$31.88	-\$75.00	\$43.12
President Discretionary	-	-	-	-	-
PTA School of Excellence	-	\$4,668.80	-\$4,668.80	-\$600.00	-\$4,068.80
Sign Up Genius	-	\$109.89	-\$109.89	-\$120.00	\$10.11
State Conference / Training	-	\$70.00	-\$70.00	-\$1,100.00	\$1,030.00
Transaction Error / Pass Through	\$1,214.20	\$1,229.20	-\$15.00	-	-\$15.00
Website	-	\$336.79	-\$336.79	-\$300.00	-\$36.79
Administration Totals	\$18,353.67	-\$12,812.48	\$5,541.19	-\$5,695.00	\$11,236.19
Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Bingo Night	\$914.00	\$501.51	\$412.49	\$600.00	-\$187.51
Carnival	\$1,067.22	\$2,504.84	-\$1,437.62	-	-\$1,437.62
Donuts With Your Favorite Guy	\$1,051.25	\$602.12	\$449.13	\$800.00	-\$350.87
Secondary Students Game Night	-	-	-	-\$300.00	\$300.00
Grandparents Breakfast	\$1,151.95	\$646.59	\$505.36	\$400.00	\$105.36
Primary Students Game Night	-	-	-	-\$600.00	\$600.00
Muffins With Your Favorite Gal	-	-	-	\$500.00	-\$500.00
Teach or Treat	-	\$1,096.37	-\$1,096.37	-\$800.00	-\$296.37
Family Movie Night	-	\$509.18	-\$509.18	-	-\$509.18
Events Totals	\$4,184.42	-\$5,860.61	-\$1,676.19	\$600.00	-\$2,276.19

Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Boosterthon	\$41,597.56	\$19,638.74	\$21,958.82	\$15,000.00	\$6,958.82
Box Tops	\$989.40	\$356.00	\$633.40	\$400.00	\$233.40
Butterbraids	\$4,080.00	\$2,485.00	\$1,595.00	\$1,750.00	-\$155.00
Cookie Dough	\$27,423.00	\$16,558.90	\$10,864.10	\$11,500.00	-\$635.90
FNO - Bahama Bucks	\$32.97	-	\$32.97	-	\$32.97
FNO - Chipotle	\$224.40	-	\$224.40	\$350.00	-\$125.60
FNO - Dairy Queen	\$36.50	-	\$36.50	\$50.00	-\$13.50
FNO - Peter Piper Pizza	\$770.98	-	\$770.98	\$1,200.00	-\$429.02
FNO - Venezias	-	-	-	\$100.00	-\$100.00
Harkins Summer Movie	\$799.00	\$700.00	\$99.00	\$350.00	-\$251.00
Rewards Programs	\$1,258.71	-	\$1,258.71	\$1,600.00	-\$341.29
Smoothie Day	\$2,225.93	\$1,482.00	\$743.93	\$1,500.00	-\$756.07
Sunshine Acres Clothing Drive	\$439.80	-	\$439.80	\$400.00	\$39.80
FNO - MOD Pizza	\$1.69	-	\$1.69	-	\$1.69
FNO - Chick-fil-A	\$421.04	-	\$421.04	-	\$421.04
Fundraising Totals	\$80,300.98	-\$41,220.64	\$39,080.34	\$34,200.00	\$4,880.34
Sales	Income	Expenses	Year to Date	Net Budget	More/-Less
Bricks	\$200.00	\$91.00	\$109.00	\$100.00	\$9.00
Concessions	\$5.00	-	\$5.00	-	\$5.00
Miscellaneous	-	-	-	-	-
Pogo Pass	-	-	-	-	-
T-Shirts	\$4,415.91	\$3,659.04	\$756.87	-	\$756.87
Yearbooks	\$5,735.00	\$4,840.20	\$894.80	\$750.00	\$144.80
Sales Totals	\$10,355.91	-\$8,590.24	\$1,765.67	\$850.00	\$915.67
School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Agendas	\$500.00	\$939.81	-\$439.81	-	-\$439.81
AR / Renaissance	-	\$7,532.37	-\$7,532.37	-\$7,500.00	-\$32.37
Art Masterpiece	-	\$134.24	-\$134.24	-\$400.00	\$265.76
Author Visits	\$319.67	\$751.67	-\$432.00	-\$1,000.00	\$568.00
Career Day	-	\$198.94	-\$198.94	-\$250.00	\$51.06
Club Shirts	\$275.00	\$1,012.29	-\$737.29	-\$1,000.00	\$262.71
Education / Training	-	\$378.24	-\$378.24	-\$2,000.00	\$1,621.76
Family In Need Fund	-	\$50.00	-\$50.00	-\$500.00	\$450.00
Field Trips - 6th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 5th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 4th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 3rd Grade	-	-	-	-\$200.00	\$200.00
School Gifts Totals	\$1,375.00	-\$31,605.84	-\$30,230.84	-\$49,885.00	\$19,654.16

School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Field Trips - 2nd Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 1st Grade	-	-	-	-\$200.00	\$200.00
Field Trips - Kindergarten	-	\$801.53	-\$801.53	-\$700.00	-\$101.53
Field Trips - Pre School	-	-	-	-\$300.00	\$300.00
Field Trips - SPICE	-	-	-	-\$300.00	\$300.00
Hospitality - Teacher Appreciation Week	\$7.73	\$534.02	-\$526.29	-\$2,000.00	\$1,473.71
Hospitality - Staff Meals	-	\$1,582.55	-\$1,582.55	-\$2,000.00	\$417.45
Hospitality - Holiday Gifts	-	\$1,032.99	-\$1,032.99	-\$1,500.00	\$467.01
Hospitality - Staff Members of the Year	\$12.60	\$506.65	-\$494.05	-\$500.00	\$5.95
Requests - General	\$260.00	\$3,991.12	-\$3,731.12	-\$10,585.00	\$6,853.88
Requests - Technology	-	\$596.85	-\$596.85	-\$7,000.00	\$6,403.15
Scholastic Items - 6th Grade	-	-	-	-	-
Scholastic Items - 5th Grade	-	-	-	-	-
Scholastic Items - 4th Grade	-	-	-	-\$750.00	\$750.00
Scholastic Items - 3rd Grade	-	\$813.11	-\$813.11	-	-\$813.11
Scholastic Items - 2nd Grade	-	-	-	-	-
Scholastic Items - 1st Grade	-	-	-	-	-
Scholastic Items - Kindergarten	-	\$869.34	-\$869.34	-	-\$869.34
Science Fair / STEAM Night	-	\$784.74	-\$784.74	-\$1,000.00	\$215.26
Spelling Bee	-	\$364.60	-\$364.60	-\$250.00	-\$114.60
Staff Recognition	-	\$3,452.00	-\$3,452.00	-\$3,000.00	-\$452.00
Student Recognition	-	\$1,737.20	-\$1,737.20	-\$2,500.00	\$762.80
Teacher Classrooms	-	\$3,227.87	-\$3,227.87	-\$2,750.00	-\$477.87
Visitor Aware	-	\$313.71	-\$313.71	-\$500.00	\$186.29
Volunteer Recognition	-	-	-	-\$400.00	\$400.00
School Gifts Totals	\$1,375.00	-\$31,605.84	-\$30,230.84	-\$49,885.00	\$19,654.16
Grand Totals					
	\$114,569.98	-\$100,089.81	\$14,480.17	-\$19,930.00	\$34,410.17

⊘ These withdrawals had not cleared the bank as of 05/31/2020.

Date	Reference	Details	Withdrawal
05/20/2020	4088	Kim McFarland	-\$35.00
05/20/2020	4089	Kaylene Davis	-\$21.00
05/20/2020	4093	Jamie Leckington	-\$28.00
05/20/2020	4094	Breeta Garland	-\$21.00
05/20/2020	4095	Kirsti Nielsen	-\$21.00
05/20/2020	4098	Deirdre Rose	-\$21.00
05/20/2020	4100	Hayley Powell	-\$21.00
05/20/2020	4101	Camie Hochstetler	-\$28.00
05/20/2020	4103	Malynda Gamboa	-\$21.00
05/20/2020	4104	Amanda Webb	-\$35.00
05/20/2020	4105	Amy or Andrew Johnsen	-\$49.00
05/20/2020	4108	Sterling Williams	-\$63.00
05/20/2020	4109	Tracey Ferreira	-\$21.00
05/20/2020	4111	Jennifer Poitra	-\$35.00
Total			-\$420.00

Bank Account Balances	07/01/2019	05/31/2020	Last reconciled	Summary for the Period	
Checking - Compass	\$22,929.63	\$37,409.80	05/31/2020	Starting Total	\$22,929.63
Savings - Compass	-	-	Never	Income	\$114,569.98
Totals	\$22,929.63	\$37,409.80		Expenses	-\$100,089.81
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>				Ending Total	\$37,409.80

Submitted by:

Name: _____ Signature: _____

Date: _____