

# Canyon Rim PTA

## General Meeting Minutes (Approved)

July 9, 2020

5:00 PM

- I. Call to Order 5:03 PM
- II. Introductions / Sign In Sheet
  - a. In attendance: Steven Weigley, Sarah Weigley, Kelli Hinkhouse, Cecilia Campos, Jeremy Crawford, Clark Gregory, Wendi Howe.
- III. Call to Administration
  - a. Announcements
  - b. School Requests
    - i. Motion to approve school requests in the amount of \$175.00 by Sarah Weigley. Motion carries unanimously.
  - c. Meetings with Principal Recap
- IV. Call to Teachers – Open Forum
- V. Call to Members – Open Forum
- VI. Review and Approval Meeting Minutes
  - a. June 11, 2020 Meeting
    - i. Motion to approve June 11, 2020 meeting minutes by Wendi Howe. Motion carries unanimously.
- VII. Review Financial Statements (*Clark*)
  - a. June 2020
    - i. Motion to approve June 2020 financial statement by Clark Gregory. Motion carries unanimously.
  - b. Rewards Program
    - i. Kroger Quarterly = 109 Households and \$370.91
- VIII. Upcoming Events
  - a. Meet the Teacher – 08/03/2020 (*Steven*) – Cancelled/Online
  - b. Back to School FNO @ Peter Piper – 08/14/2020 (*Cecilia*)
    - i. Since it is only Take Out the hours are Noon to 7:00 PM
    - ii. Try and make a video with the teachers to get their word out.
  - c. Curriculum Night #1 – 08/18/2020 (*Steven*) – Cancelled/Online
  - d. Curriculum Night #2 – 08/19/2020 (*Steven*) – Cancelled/Online
  - e. Curriculum Night #3 – 08/20/2020 (*Steven*) – Cancelled/Online
    - i. Ask Teachers to say something in their talk with parents about joining.
    - ii. Trying to create a Google doc for membership and payment
      1. Will send link if completed and working.
  - f. Cookie Dough Fundraiser – 09/14/2020 (*Cecilia*)
    1. Delivery 10/20/2020
  - g. Grandparents Breakfast – 09/11/2020 (*Steven*) – Cancelled
  - h. Family Night Out @ Culvers – 09/13/2020 (*Cecilia*)

# Canyon Rim PTA

## General Meeting Minutes (continued) (Approved)

July 9, 2020  
5:00 PM

- IX. Old Business
  - a. Spirit Shirts for 2020-2021
    - i. Good design – waiting for number of students
    - ii. Order masks for Staff now.
  - b. Roundtable
- X. New Business
  - a. 2020 – 2021 PTA Budget Approval
    - i. Motion to approve 2020 – 2021 PTA Budget by Jeremy Crawford. Motion carries unanimously.
  - b. Board Position Update
    - ii. Secretary – Jennifer Reading resigned
  - c. Insurance Renewal
    - iii. Completed on June 16, 2020
  - d. Bank Account Signers Update
    - iv. Old Signers
      - 1. Steven Weigley, Kelli Hinkhouse, Wendi Howe, Ali Betancourt
        - a. Motion to remove Kelli Hinkhouse and Ali Betancourt as signers on the PTA Bank Account made by Steven Weigley. Motion carries unanimously.
    - v. New Signers
      - 1. Steven Weigley, Clark Gregory, Cecilia Campos, Wendi Howe
        - a. Motion to add Clark Gregory and Cecilia Campos as signers on the PTA Bank Account by Steven Weigley. Motion carries unanimously.
  - e. State PTA Convention – Virtual
    - vi. \$50 per person – paid by PTA.
    - vii. Available throughout September. More details to follow.
  - c. VNET Expo
    - i. Saturday, August 29, 2020 from 8:00 AM to Noon
    - ii. Attendees = Steven, Clark, Jeremy, Wendi
    - iii. Steven will register everyone
  - f. Audit Update (*Clark*)
    - a. Items given to Auditor on July 7. Should be completed by July 31.
  - g. Holiday Shop
    - a. Hard to staff volunteers as it is an around-the-clock selling market.
    - b. Handing off to Student Council to see if they have interest.
  - h. Roundtable

**Canyon Rim PTA**  
**General Meeting Minutes (continued) (Approved)**  
July 9, 2020  
5:00 PM

- XI. Committee Reports
  - a. Fundraising (*Cecilia*)
    - a. Butterbraid Fundraiser
      - i. Moving dates to 11/02/2020 and delivery on 12/08/2020
  - b. Membership (*Wendi*)
  - c. Volunteer (*Wendi*)
  - d. Hospitality (*Wendi*)
  - e. Event Manager (*Monica*)
  - f. Publicity (*Sarah*)
    - a. Calendar updates will be completed and calendar uploaded to website.
- XII. Review Past Month Events
  - a. None
- XIII. Next Scheduled Meeting Date = 08/13/2020 @ 5:30 PM @ The HUB
- XIV. Adjournment 7:40 PM

# PTA School Requests

Meeting: July 9, 2020

Item Requested	How it will Impact Students?	Amount Requested	Not to Exceed?	Includes Tax	Includes Shipping	Approved By Administration	Pay by School	Pay by PTA	PTA Budget Line Item	Approved By PTA
I would like to purchase a 1 year membership for Nearpod.com. Nearpod is an amazing tool that I was able to use this year thanks to 1 to 1 chromebooks in my classroom. The silver package is free but limited. I'd like to purchase the upgraded Gold version that has not just teacher led lessons but also student paced versions. It includes more teacher tools, including formative assessments, more storage which makes lesson prep easier, and individual student reports. By increasing the available tools, I would be able to differentiate lessons to give those who need it extra practice, and those who are ready to be challenged, an enrichment version while continuing to work towards mastery of the same standard.	Kids love using Nearpod! It is extremely engaging, varied, and motivating. Everyone loved the polls, drawing component, and even the quizzes. The teacher led version, however, is one size fits all and doesn't allow students to work at their own pace and can be frustrating for struggling students. The student-paced version gives kids time to work at their own pace and/or be individually challenged at a higher level. Based on individual learning needs, I can share the appropriate codes for different lessons as needed to only a few kids, small groups, or every student in Google Classroom.	\$ 175.00	X	Yes	N/A	Yes	No	Yes	Requests - General	Yes

\$ 175.00

\$ 175.00	Request - General
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# Canyon Rim PTA FY 2019

## Treasurer's Report

07/01/2019 - 06/30/2020

Administration	Income	Expenses	Year to Date	Net Budget	More/-Less
Accounting Software	-	\$165.36	-\$165.36	-\$160.00	-\$5.36
Annual Audit / Financial Review	-	\$360.00	-\$360.00	-\$300.00	-\$60.00
Bank Charges	-	\$22.00	-\$22.00	-\$50.00	\$28.00
Banners	-	\$2,095.00	-\$2,095.00	-\$2,500.00	\$405.00
Carryover From Previous Year	\$1,103.23	-	\$1,103.23	-	\$1,103.23
Event Supplies	-	\$564.07	-\$564.07	-\$750.00	\$185.93
Gifts / Donations	\$11,421.24	-	\$11,421.24	-	\$11,421.24
Insurance	-	\$165.00	-\$165.00	-\$165.00	-
Membership Dues 2019-2020	\$2,535.00	\$1,076.50	\$1,458.50	\$1,175.00	\$283.50
Membership Dues 2020-2021	-	-	-	-	-
Membership Incentives	-	-	-	-\$250.00	\$250.00
Office Supplies (PTA Only)	-	-	-	-\$300.00	\$300.00
PayPal Charges	-	\$156.85	-\$156.85	-\$200.00	\$43.15
Petty Cash	\$2,080.00	\$2,080.00	-	-	-
Postage / Shipping	-	\$57.12	-\$57.12	-\$75.00	\$17.88
President Discretionary	-	-	-	-	-
PTA School of Excellence	-	\$4,960.16	-\$4,960.16	-\$600.00	-\$4,360.16
Sign Up Genius	-	\$119.88	-\$119.88	-\$120.00	\$0.12
State Conference / Training	-	\$70.00	-\$70.00	-\$1,100.00	\$1,030.00
Transaction Error / Pass Through	\$1,214.20	\$1,229.20	-\$15.00	-	-\$15.00
Website	-	\$336.79	-\$336.79	-\$300.00	-\$36.79
<b>Administration Totals</b>	<b>\$18,353.67</b>	<b>-\$13,457.93</b>	<b>\$4,895.74</b>	<b>-\$5,695.00</b>	<b>\$10,590.74</b>
Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Bingo Night	\$914.00	\$501.51	\$412.49	\$600.00	-\$187.51
Carnival	\$1,067.22	\$2,504.84	-\$1,437.62	-	-\$1,437.62
Donuts With Your Favorite Guy	\$1,051.25	\$602.12	\$449.13	\$800.00	-\$350.87
Secondary Students Game Night	-	-	-	-\$300.00	\$300.00
Grandparents Breakfast	\$1,151.95	\$646.59	\$505.36	\$400.00	\$105.36
Primary Students Game Night	-	-	-	-\$600.00	\$600.00
Muffins With Your Favorite Gal	-	-	-	\$500.00	-\$500.00
Teach or Treat	-	\$1,096.37	-\$1,096.37	-\$800.00	-\$296.37
Family Movie Night	-	\$509.18	-\$509.18	-	-\$509.18
<b>Events Totals</b>	<b>\$4,184.42</b>	<b>-\$5,860.61</b>	<b>-\$1,676.19</b>	<b>\$600.00</b>	<b>-\$2,276.19</b>

<b>Fundraising</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Boosterthon	\$41,597.56	\$19,888.74	\$21,708.82	\$15,000.00	\$6,708.82
Box Tops	\$989.40	\$356.00	\$633.40	\$400.00	\$233.40
Butterbraids	\$4,080.00	\$2,485.00	\$1,595.00	\$1,750.00	-\$155.00
Cookie Dough	\$27,423.00	\$16,558.90	\$10,864.10	\$11,500.00	-\$635.90
FNO - Bahama Bucks	\$32.97	-	\$32.97	-	\$32.97
FNO - Chipotle	\$224.40	-	\$224.40	\$350.00	-\$125.60
FNO - Dairy Queen	\$36.50	-	\$36.50	\$50.00	-\$13.50
FNO - Peter Piper Pizza	\$770.98	-	\$770.98	\$1,200.00	-\$429.02
FNO - Venezias	-	-	-	\$100.00	-\$100.00
Harkins Summer Movie	\$799.00	\$749.00	\$50.00	\$350.00	-\$300.00
Rewards Programs	\$1,258.71	-	\$1,258.71	\$1,600.00	-\$341.29
Smoothie Day	\$2,225.93	\$1,482.00	\$743.93	\$1,500.00	-\$756.07
Sunshine Acres Clothing Drive	\$439.80	-	\$439.80	\$400.00	\$39.80
FNO - MOD Pizza	\$1.69	-	\$1.69	-	\$1.69
FNO - Chick-fil-A	\$421.04	-	\$421.04	-	\$421.04
<b>Fundraising Totals</b>	<b>\$80,300.98</b>	<b>-\$41,519.64</b>	<b>\$38,781.34</b>	<b>\$34,200.00</b>	<b>\$4,581.34</b>
<b>Sales</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Bricks	\$200.00	\$91.00	\$109.00	\$100.00	\$9.00
Concessions	\$5.00	-	\$5.00	-	\$5.00
Miscellaneous	-	-	-	-	-
Pogo Pass	-	-	-	-	-
T-Shirts	\$4,415.91	\$3,659.04	\$756.87	-	\$756.87
Yearbooks	\$5,870.00	\$4,840.20	\$1,029.80	\$750.00	\$279.80
<b>Sales Totals</b>	<b>\$10,490.91</b>	<b>-\$8,590.24</b>	<b>\$1,900.67</b>	<b>\$850.00</b>	<b>\$1,050.67</b>
<b>School Gifts</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Agendas	\$500.00	\$939.81	-\$439.81	-	-\$439.81
AR / Renaissance	-	\$7,532.37	-\$7,532.37	-\$7,500.00	-\$32.37
Art Masterpiece	-	\$134.24	-\$134.24	-\$400.00	\$265.76
Author Visits	\$319.67	\$751.67	-\$432.00	-\$1,000.00	\$568.00
Career Day	-	\$198.94	-\$198.94	-\$250.00	\$51.06
Club Shirts	\$275.00	\$1,012.29	-\$737.29	-\$1,000.00	\$262.71
Education / Training	-	\$378.24	-\$378.24	-\$2,000.00	\$1,621.76
Family In Need Fund	-	\$50.00	-\$50.00	-\$500.00	\$450.00
Field Trips - 6th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 5th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 4th Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 3rd Grade	-	-	-	-\$200.00	\$200.00
<b>School Gifts Totals</b>	<b>\$1,375.00</b>	<b>-\$31,835.68</b>	<b>-\$30,460.68</b>	<b>-\$49,885.00</b>	<b>\$19,424.32</b>

School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Field Trips - 2nd Grade	-	-	-	-\$200.00	\$200.00
Field Trips - 1st Grade	-	-	-	-\$200.00	\$200.00
Field Trips - Kindergarten	-	\$801.53	-\$801.53	-\$700.00	-\$101.53
Field Trips - Pre School	-	-	-	-\$300.00	\$300.00
Field Trips - SPICE	-	-	-	-\$300.00	\$300.00
Hospitality - Teacher Appreciation Week	\$7.73	\$534.02	-\$526.29	-\$2,000.00	\$1,473.71
Hospitality - Staff Meals	-	\$1,629.18	-\$1,629.18	-\$2,000.00	\$370.82
Hospitality - Holiday Gifts	-	\$1,032.99	-\$1,032.99	-\$1,500.00	\$467.01
Hospitality - Staff Members of the Year	\$12.60	\$506.65	-\$494.05	-\$500.00	\$5.95
Requests - General	\$260.00	\$4,174.33	-\$3,914.33	-\$10,585.00	\$6,670.67
Requests - Technology	-	\$596.85	-\$596.85	-\$7,000.00	\$6,403.15
Scholastic Items - 6th Grade	-	-	-	-	-
Scholastic Items - 5th Grade	-	-	-	-	-
Scholastic Items - 4th Grade	-	-	-	-\$750.00	\$750.00
Scholastic Items - 3rd Grade	-	\$813.11	-\$813.11	-	-\$813.11
Scholastic Items - 2nd Grade	-	-	-	-	-
Scholastic Items - 1st Grade	-	-	-	-	-
Scholastic Items - Kindergarten	-	\$869.34	-\$869.34	-	-\$869.34
Science Fair / STEAM Night	-	\$784.74	-\$784.74	-\$1,000.00	\$215.26
Spelling Bee	-	\$364.60	-\$364.60	-\$250.00	-\$114.60
Staff Recognition	-	\$3,452.00	-\$3,452.00	-\$3,000.00	-\$452.00
Student Recognition	-	\$1,737.20	-\$1,737.20	-\$2,500.00	\$762.80
Teacher Classrooms	-	\$3,227.87	-\$3,227.87	-\$2,750.00	-\$477.87
Visitor Aware	-	\$313.71	-\$313.71	-\$500.00	\$186.29
Volunteer Recognition	-	-	-	-\$400.00	\$400.00
<b>School Gifts Totals</b>	<b>\$1,375.00</b>	<b>-\$31,835.68</b>	<b>-\$30,460.68</b>	<b>-\$49,885.00</b>	<b>\$19,424.32</b>
<b>Grand Totals</b>					
	<b>\$114,704.98</b>	<b>-\$101,264.10</b>	<b>\$13,440.88</b>	<b>-\$19,930.00</b>	<b>\$33,370.88</b>

⊗ These withdrawals had not cleared the bank as of 06/30/2020.

Date	Reference	Details	Withdrawal
05/20/2020	4094	Breeta Garland	-\$21.00
05/20/2020	4104	Amanda Webb	-\$35.00
06/11/2020	4115	Megan Harmon	-\$14.00
06/11/2020	4116	Malynda Gamboa	-\$35.00
06/26/2020	4118	Tatum DeCotiis	-\$183.21
<b>Total</b>			<b>-\$288.21</b>

Bank Account Balances	07/01/2019	06/30/2020	Last reconciled	Summary for the Period	
Checking - Compass	\$22,929.63	\$36,370.51	06/30/2020	Starting Total	\$22,929.63
Savings - Compass	-	-	Never	Income	\$114,704.98
<b>Totals</b>	<b>\$22,929.63</b>	<b>\$36,370.51</b>		Expenses	-\$101,264.10
				Ending Total	\$36,370.51

*Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.*

Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_