

# Canyon Rim PTA

## General Meeting Minutes (Approved)

April 8, 2021

5:30 PM

- I. Call to Order @ 5:33 PM
- II. Introductions / Sign In Sheet
  - a. In attendance: Steven Weigley, Sarah Weigley, Tamara Earl, Cecilia Campos, Clark Gregory, Wendi Howe, Jeremy Crawford, Chris Stratton, Karie Beehler
- III. Call to Administration
  - a. Announcements
  - b. School Requests
    - i. Motion to approve school request in the amount of \$1,100.00 by Jeremy Crawford. Motion carries unanimously.
  - c. Meetings with Principal Recap
- IV. Call to Teachers – Open Forum
- V. Call to Members – Open Forum
- VI. Review and Approval Meeting Minutes
  - a. March 4, 2021 Meeting
    - i. Motion to approve March 4, 2021 meeting minutes by Sarah Weigley. Motion carries unanimously.
- VII. Review Financial Statements (*Clark*)
  - a. March 2021
    - i. Motion to approve March 2021 financial statement by Clark Gregory. Motion carries unanimously.
  - b. Rewards Programs
    - i. Kroger = \$434.35
    - ii. Amazon = \$57.73
- VIII. Upcoming Events
  - a. Chipotle and Bahama Bucks Family Night Out – 04/13/2021 (*Cecilia*)
  - b. Smoothie Day – 04/21/2021 (*Steven*)
- IX. Review Past Month Events
  - a. Ultimate Family Night Out – 03/26/2021 (*PTA*)
- X. Old Business
  - a. PTA Schools of Excellence
    - i. Pads for Playground Poles
      1. Need to purchase
    - ii. Final Survey coming out soon
  - b. PayPal and Venmo
    - i. Accept Venmo through PayPal by using the QR code
  - c. Roundtable

# Canyon Rim PTA

## General Meeting Minutes (continued) (Approved)

April 8, 2021  
5:30 PM

- XI. New Business
  - a. Voting results for PTA Board Positions for 2021-2022 School Year (starting July 1)
    - i. President – Steven Weigley, Vice President – Chris Stratton, VP Publicity – Sarah Weigley, VP Ways and Means – Cecilia Campos, VP Membership – Jeremy Crawford, Secretary – Tamara Earl, Treasurer – Wendi Howe, Assistant Treasurer – Kelli Hinkhouse
  - b. Cookie Dough and Butterbraids for next year
    - i. Cecilia Campo will schedule meeting with current vendor to discuss changes for next year
  - c. New Yearbook Vendor and Pricing
  - d. VNET Wrap-Up Meeting
    - i. April 22, 2021 @ Community Ed – 11:30 AM – 1:30 PM
  - e. Next Year's Calendar and Dates
  - f. Roundtable
- XII. Committee Reports
  - a. Fundraising (*Cecilia*)
    - i. Yearbook Signing at Peter Piper Pizza (May 21, 2021)
  - b. Membership (*Wendi*)
    - i. No new members for March
  - c. Volunteer (*Wendi*)
  - d. Hospitality (*Wendi*)
    - i. Teacher Appreciation Week
  - e. Event Manager (*Monica*)
  - f. Publicity (*Sarah*)
    - i. Remove Muffins with You Favorite Gal from May calendar
    - ii. Remove Kindergarten Graduation from May calendar
    - iii. Remove Band Concert from May calendar
    - iv. Remove String Concert from May calendar
    - v. Remove Student vs. Staff Kickball Game from May calendar
    - vi. PTA Meeting move to May 13<sup>th</sup> on calendar
- XIII. Next Scheduled Meeting Date = 05/13/2021 @ 5:30 PM @ Native Grill and Wings
- XIV. Adjournment @ 7:17 PM

# PTA School Requests

Meeting: April 8, 2021

Item Requested	How it will Impact Students?	Amount Requested	Not to Exceed?	Includes Tax	Includes Shipping	Approved By Administration	Pay by School	Pay by PTA	PTA Budget Line Item	Approved By PTA
Staff Mid-Testing/End of Year Get Together	This is something we wanted to do for the staff and because of this crazy year was postponed during the holiday season and are just now able to get it on the calendar again to relax outside of work as a group to build some of that Canyon Rim team spirit.	\$ 850.00	X	Yes	N/A	Yes	No	Yes	Staff Recognition	Yes
Snacks for AZ Merit Testing	Help students concentrate and refresh between testing	\$ 250.00	X	Yes	N/A	Yes	No	Yes	Requets - General	Yes

\$ 1,100.00

\$ 850.00	Staff Recognition
\$ 250.00	Requests - General

# Canyon Rim PTA FY 2020

## Treasurer's Report

07/01/2020 - 05/31/2021

Administration	Income	Expenses	Year to Date	Net Budget	More/-Less
Accounting Software	-	\$248.61	-\$248.61	-\$160.00	-\$88.61
Annual Audit / Financial Review	-	\$315.00	-\$315.00	-\$315.00	-
Bank Charges	-	-	-	-\$25.00	\$25.00
Banners	-	\$610.82	-\$610.82	-\$1,000.00	\$389.18
Carryover From Previous Year	-	-	-	\$30,000.00	-\$30,000.00
Credit Card Transaction Charges	-	-	-	-\$100.00	\$100.00
Event Supplies	-	\$35.34	-\$35.34	-\$500.00	\$464.66
Gifts / Donations	\$345.00	-	\$345.00	-	\$345.00
Insurance	-	-	-	-\$165.00	\$165.00
Membership Dues 2020-2021	\$1,735.00	\$506.00	\$1,229.00	\$910.00	\$319.00
Membership Dues 2021-2022	\$280.00	-	\$280.00	-	\$280.00
Membership Incentives	-	-	-	-	-
Office Supplies (PTA Only)	-	\$158.49	-\$158.49	-\$250.00	\$91.51
Petty Cash	\$325.00	\$325.00	-	-	-
Postage / Shipping	-	\$10.84	-\$10.84	-\$25.00	\$14.16
President Discretionary	-	-	-	-	-
Sign Up Genius	-	-	-	-	-
State Conference / Training	-	\$290.00	-\$290.00	-\$1,350.00	\$1,060.00
Transaction Error / Pass Through	\$506.77	\$500.00	\$6.77	-	\$6.77
Website	\$35.00	\$469.59	-\$434.59	-\$500.00	\$65.41
<b>Administration Totals</b>	<b>\$3,226.77</b>	<b>-\$3,469.69</b>	<b>-\$242.92</b>	<b>\$26,520.00</b>	<b>-\$26,762.92</b>
Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Bingo Night	-	-	-	-\$250.00	\$250.00
Carnival	-	\$2,529.62	-\$2,529.62	-	-\$2,529.62
Donuts With Your Favorite Guy	-	-	-	-	-
Family Movie Night	-	\$246.49	-\$246.49	-\$250.00	\$3.51
Grandparents Breakfast	-	-	-	-	-
Muffins With Your Favorite Gal	-	-	-	-	-
Teach or Treat	-	\$622.40	-\$622.40	-\$650.00	\$27.60
<b>Events Totals</b>	<b>-</b>	<b>-\$3,398.51</b>	<b>-\$3,398.51</b>	<b>-\$1,150.00</b>	<b>-\$2,248.51</b>
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Boosterthon	\$45,382.17	\$21,374.97	\$24,007.20	\$10,000.00	\$14,007.20
Box Tops	\$389.10	-	\$389.10	\$200.00	\$189.10
<b>Fundraising Totals</b>	<b>\$72,927.18</b>	<b>-\$33,342.37</b>	<b>\$39,584.81</b>	<b>\$21,205.00</b>	<b>\$18,379.81</b>

<b>Fundraising</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Butterbraids	\$6,297.00	\$2,752.50	\$3,544.50	\$1,000.00	\$2,544.50
Cookie Dough	\$10,096.00	\$4,968.90	\$5,127.10	\$5,000.00	\$127.10
FNO - Bahama Bucks	\$142.01	-	\$142.01	\$30.00	\$112.01
FNO - Chick-fil-A	\$278.53	-	\$278.53	\$300.00	-\$21.47
FNO - Chipotle	\$717.85	-	\$717.85	\$200.00	\$517.85
FNO - Crumbl	\$220.00	-	\$220.00	\$150.00	\$70.00
FNO - Culvers	\$350.00	-	\$350.00	\$350.00	-
FNO - Dairy Queen	-	-	-	-	-
FNO - Firehouse Subs	-	-	-	\$25.00	-\$25.00
FNO - MOD Pizza	\$218.26	-	\$218.26	\$50.00	\$168.26
FNO - Panda Express	\$151.51	-	\$151.51	\$25.00	\$126.51
FNO - Peter Piper Pizza	\$184.63	-	\$184.63	\$500.00	-\$315.37
FNO - Rubios	\$423.56	-	\$423.56	\$275.00	\$148.56
Harkins Summer Movie	-	-	-	-	-
Rewards Programs	\$1,834.46	-	\$1,834.46	\$1,500.00	\$334.46
Smoothie Day	\$6,242.10	\$4,246.00	\$1,996.10	\$1,600.00	\$396.10
Sunshine Acres Clothing Drive	-	-	-	-	-
<b>Fundraising Totals</b>	<b>\$72,927.18</b>	<b>-\$33,342.37</b>	<b>\$39,584.81</b>	<b>\$21,205.00</b>	<b>\$18,379.81</b>
<b>Sales</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Bricks	\$98.25	\$53.00	\$45.25	\$100.00	-\$54.75
Masks	\$45.00	\$1,460.31	-\$1,415.31	-\$1,500.00	\$84.69
Miscellaneous	-	-	-	-	-
Pogo Pass	-	-	-	-	-
T-Shirts	\$84.00	\$4,580.52	-\$4,496.52	-\$5,000.00	\$503.48
Vending	-	\$927.60	-\$927.60	-	-\$927.60
Yearbooks	\$4,190.00	\$4,655.82	-\$465.82	-	-\$465.82
<b>Sales Totals</b>	<b>\$4,417.25</b>	<b>-\$11,677.25</b>	<b>-\$7,260.00</b>	<b>-\$6,400.00</b>	<b>-\$860.00</b>
<b>School Gifts</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Agendas	-	\$1,108.81	-\$1,108.81	-\$600.00	-\$508.81
AR / Renaissance	-	\$10,835.41	-\$10,835.41	-\$9,000.00	-\$1,835.41
Art Masterpiece	-	-	-	-\$100.00	\$100.00
Author Visits	-	-	-	-\$500.00	\$500.00
Career Day	-	-	-	-\$250.00	\$250.00
Club Shirts	\$200.00	\$1,002.67	-\$802.67	-\$900.00	\$97.33
Education / Training	-	-	-	-\$500.00	\$500.00
Family In Need Fund	-	-	-	-\$1,000.00	\$1,000.00
Field Trips - 1st Grade	-	-	-	-	-
<b>School Gifts Totals</b>	<b>\$200.00</b>	<b>-\$38,658.80</b>	<b>-\$38,458.80</b>	<b>-\$40,175.00</b>	<b>\$1,716.20</b>

School Gifts	Income	Expenses	Year to Date	Net Budget	More/-Less
Field Trips - 2nd Grade	-	-	-	-	-
Field Trips - 3rd Grade	-	-	-	-	-
Field Trips - 4th Grade	-	-	-	-	-
Field Trips - 5th Grade	-	-	-	-	-
Field Trips - 6th Grade	-	-	-	-	-
Field Trips - Kindergarten	-	-	-	-	-
Field Trips - Pre School	-	-	-	-	-
Field Trips - SPICE	-	-	-	-	-
Hospitality - Holiday Gifts	-	\$2,500.00	-\$2,500.00	-\$1,500.00	-\$1,000.00
Hospitality - Staff Meals	-	\$2,834.82	-\$2,834.82	-\$1,500.00	-\$1,334.82
Hospitality - Staff Members of the Year	-	-	-	-\$250.00	\$250.00
Hospitality - Teacher/Staff Appreciation Week	-	\$183.48	-\$183.48	-\$1,000.00	\$816.52
Requests - Curriculum	-	\$5,068.69	-\$5,068.69	-	-\$5,068.69
Requests - General	-	\$4,751.15	-\$4,751.15	-\$12,330.00	\$7,578.85
Requests - Technology	-	\$380.44	-\$380.44	-	-\$380.44
School Beautification	-	\$3,638.15	-\$3,638.15	-\$6,500.00	\$2,861.85
Science Fair / STEAM Night	-	-	-	-\$500.00	\$500.00
Spelling Bee	-	\$279.34	-\$279.34	-\$300.00	\$20.66
Staff Recognition	-	\$3,286.25	-\$3,286.25	-\$1,250.00	-\$2,036.25
Student Recognition	-	\$2,612.71	-\$2,612.71	-\$2,000.00	-\$612.71
Supplemental Items - 1st Grade	-	-	-	-	-
Supplemental Items - 2nd Grade	-	-	-	-	-
Supplemental Items - 3rd Grade	-	\$120.00	-\$120.00	-\$120.00	-
Supplemental Items - 4th Grade	-	-	-	-	-
Supplemental Items - 5th Grade	-	-	-	-	-
Supplemental Items - 6th Grade	-	-	-	-	-
Supplemental Items - Kindergarten	-	-	-	-	-
Teacher Classrooms	-	-	-	-	-
Visitor Aware	-	\$56.88	-\$56.88	-\$75.00	\$18.12
Volunteer Recognition	-	-	-	-	-
<b>School Gifts Totals</b>	<b>\$200.00</b>	<b>-\$38,658.80</b>	<b>-\$38,458.80</b>	<b>-\$40,175.00</b>	<b>\$1,716.20</b>
<b>Grand Totals</b>	<b>\$80,771.20</b>	<b>-\$90,546.62</b>	<b>-\$9,775.42</b>	<b>-</b>	<b>-\$9,775.42</b>

⊘ These withdrawals had not cleared the bank as of 05/31/2021.

Date	Reference	Details	Withdrawal
03/31/2021	4188	Monica Garza	-\$160.00
05/07/2021	4195	Lee Ann Buckland	-\$228.56
05/15/2021	4199 - VOID	VOID	
<b>Total</b>			<b>-\$388.56</b>

Bank Account Balances	07/01/2020	05/31/2021	Last reconciled	Summary for the Period	
Checking - Compass	\$36,384.51	\$26,609.09	06/30/2021	Starting Total	\$36,384.51
<b>Totals</b>	<b>\$36,384.51</b>	<b>\$26,609.09</b>		Income	\$80,771.20
<i>Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.</i>				Expenses	-\$90,546.62
				Ending Total	\$26,609.09

Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_